

# *Westminster's 60th Anniversary*

*From 1957*



*To 2017*

**Westminster Presbyterian Church  
2017 Annual Report**

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# ANNUAL MEETING AGENDA

Westminster Presbyterian Church  
Salem, Oregon  
12:30 p.m., January 28, 2018  
Moderator: John R. Moody  
Clerk: Jay Morris

## CALL TO ORDER

Verification of Call and Quorum  
Opening Prayer  
Agenda Approval

## REPORTS

Clerk's Report  
Necrology Report  
Deacons Report  
Committee Reports  
Financial Reports

## NEW BUSINESS

Presentation of 2018 Budget  
Approval of Pastor's term of call

## PASTOR'S REPORT

## OTHER BUSINESS

## ADJOURNMENT

## CLERK'S 2017 Annual Report

<u>Member Losses and Gains</u>	<u>Totals</u>	<u>Male</u>	<u>Female</u>
<b>Membership as of 12/31/2016</b>	<b>586</b>	<b>204</b>	<b>382</b>
<b>Losses (120):</b>			
Deaths	11	4	7
Transfers out	2	0	2
Dropped from Membership	92	7	55
Moved to Inactive	15	6	9
<b>Total Losses</b>	<b>120</b>	<b>47</b>	<b>73</b>
<b>Gains (15):</b>			
New Members	15	5	10
Transfers	7	3	4
Reaffirmation of Faith	8	2	6
Confession of Faith	0	0	0
<b>Total Gains</b>	<b>15</b>	<b>5</b>	<b>10</b>
<b>Membership as of 12/31/2017 =</b>	<b><u>481</u></b>	<b><u>162</u></b>	<b><u>319</u></b>

### New Members in 2017

Sharon Acker	Claudia Ingham
Juanita Avant	Ashley Shierling
Scott Butterfield	Coralee Turner
Carole Brewer	David Turner
James M. Dunbar	Shelley Whitaker
Susan E Dunbar	Ashley Rose Wood
Bill Edmiston	Jacob Wood
Karen Freed	

**Friends of The Church =100**

## 2017 Necrology Report

1. Bill Marshall passed away January 19, 2017
2. Gene Fletcher passed away January 20, 2017
3. Marian Summers, passed on February 8, 2017
4. Dorothy Eberhardt, March 18, 2017
5. Charlotte Graham, March 26, 2017 (*Friend of the Church*)
6. Dale Parnell, April 20, 2017
7. Dennis Bergvall, May 22, 2017
8. Leona Schmidt, June 19, 2017
9. W. Elaine Fisher, September 11, 2017
10. Ruth "Jerri" Dean, September 12, 2017
11. Margaret Schaeffer, October 1, 2017
12. Anne Rose, November 22, 2017

Jay Morris

Clerk of Session

## **Adult Education 2017 Annual Report**

Committee Members: Krisha Horn, Chair; Barbara Wolfe; Lorna Motte; Kathy Curlee; Diane Stegmeir; Ken Smith; and Gail Moody, Advisor. New members welcome!

The Adult Education committee continued to offer adult education occasions through the *Sunday Opportunity for Adult Renewal (SOAR)*, providing periodic programs on Sunday mornings. SOAR presentations are offered at both 9:45 a.m. and 11:00 a.m. so the congregation can attend the worship service of their choice and still attend a SOAR program.

A variety of topics were explored during the SOAR programs for 2017. In January, Richard Francaviglia from Willamette University presented on Mormonism through the lens of mapmaking. In February, the Westminster Travelers reported on their trip following in the footsteps of Paul. In April, we had the second half of a session on messianic references in Isaiah led by Krisha Horn. James Heyen then presented on the work of Lifewater International. In the fall, the committee offered two SOARs in honor of the 500<sup>th</sup> anniversary of the Reformation. The first was an overview video of the topic by Rick Steves. The second was a closer look at the continuing legacy of the Reformation presented by Steve Patterson from Willamette University. We also expanded learning opportunities for further study on the Reformation by posting relevant videos on the Adult Ed page of the church website.

Sunday evening programs continued to be a popular adult education opportunity. This year we offered Lenten Explosion in the spring with two options available for the three-week sessions. Linda McCreery presented on the history of the songs we sing, and John Moody on Paul's view of the resurrection. Dinner was served each week. Both Lenten Explosion and Fall Frenzy will return for 2018.

In January 2017 we led our second annual Saturday half-day experience, offering the opportunity to learn about and practice various forms of prayer.

In addition, the committee sponsored a new women's Bible study led by committee member Diane Stegmeir, which began in the fall.

Goals for 2018 include maintaining current programs and adding more opportunities for Adult Education in meaningful and accessible ways, including through the church website. The committee would appreciate suggestions from the congregation for adult education topics and speakers in the coming year and would welcome new members.

Respectfully submitted by Krisha Horn

## **CHILDREN'S MINISTRY COMMITTEE**

### **2017 Annual Report**

Committee Member: Christine Heyen , Teri Mohney and Shelley Whitaker.  
Elder: Carolyn Lawrence

This committee is responsible to and under the direction of Gail Moody, Director of Christian Education.

The committee assists Gail with programming for children birth – 5<sup>th</sup> grade. Here are some of the areas that the committee helps guide.

#### **Sunday School:**

Westminster Presbyterian Church offers Sunday School year round for young children from 3 years old until the end of 5<sup>th</sup> grade. We have 3 classes; Preschool, Kindergarten- 2<sup>nd</sup> Grade and 3<sup>rd</sup> Grade – 5<sup>th</sup> Grade.

Once again this year, during the summer months, the elementary aged children enjoyed the “Prayground”. The children were invited to attend church with their families and Gail provided a space in the sanctuary where they could sit around a table and do craft activities while listening to the sermon. It was very well received by both the children and the congregation. The elementary aged children returned to their regular classes in September. Each of these classes are well attended and are blessed with many volunteers who serve as teachers, station leaders and classroom assistants.

#### **Church Nursery:**

Karen Metcalf and Katie Barnhouse provide care for children from birth to age 2 ½. Nursery care is available for all 3 services and for special events such as our 2 evening Education events, during Lenten Explosion .

During the summer months Karen and Katie served as the teachers for the nursery children as well as the preschool class. All of the children met downstairs in the preschool classroom. The younger children enjoyed the opportunity to explore the older children’s classroom and activities.

#### **Vacation Bible School:**

The theme for Vacation Bible School this last summer was Maker Fun Factory. A planning committee started work in March working on set design, snacks and staffing. Kids joined in the fun the week of June 26<sup>th</sup>-30<sup>th</sup>, it was a great week of singing, games, exploration, snack, Bible stories and making new friends. We want to thank all of the many volunteers who put in many hours work to make it such a success again this year. A big thank you to Sue Morris for all the work she did on the design and creation of the set for VBS.

#### **Advent Craft Event:**

This is an annual event geared toward families and is a time to begin celebrating the upcoming Christmas season. It is a wonderful opportunity to invite friends, family and

neighbors to join us in an afternoon of making Christmas crafts. It is always held on the Sunday before Advent begins. Children and adults alike enjoy this festive event where they can make 8 different crafts. We once again want to thank the many adults who come forward and help make this such a wonderful event each year. A big thank you goes to Pamela Schmidling for all the hours of work she puts in providing the graham cracker house for children to decorate. This is an activity that is cherished by the children each year.

### **Christmas Pageant:**

This year we have returned to an all-children Christmas Program. Christine Heyen directed the program this year. For the first time in a while the music for the pageant was provided by the children in our congregation. Thank you also to Le Ann Goodenberg for training our angel dancers. Terri Crall directed the music and Teri Mohny was in charge of costuming. Many others lent a hand in making this a charming performance.

### **Other Activities:**

These are some of the other activities and events the children participated in over the last year:

- ❖ One Great Hour of sharing in March
- ❖ Lenten Explosion evening study programs
- ❖ Daffodil delivery to the residents of Hidden Lakes Retirement Center
- ❖ Teacher Appreciation Sunday
- ❖ Provided children's activities during the 60<sup>th</sup> Anniversary
- ❖ Children's Sabbath
- ❖ Children's art display at the Westminster Fine Arts Festival

Our committee could not provide such a vibrant children's program without the many fantastic volunteers who give many hours of work and lots of love to the children in this congregation. We are very blessed by each of you. A special thanks goes out to Gail Moody for her hard work and enthusiasm and for the role she plays in the lives of each of these children.

Respectfully submitted,

Carolyn Lawrence, Children's Ministry Elder

## **FAMILY MINISTRY**

### **2017 Annual Report**

**Parents Night Out** – This event is offered as a service to the families in the congregation and the Salem Heights Community. Parents' Night Out was offered twice during the year, once in May and once in October. The children enjoyed a meal followed by games, movies and crafts. The parents of Salem Heights and our congregation enjoyed some time on their own.

**Notes of Encouragement** – Notes were written by members of the congregation and sent to young adults in the church. These notes included messages of encouragement for the young adults. This year, a poster with photos was placed in the church entry so members of the congregation could put a face with the names.

**Rites of Passage** – We recognized milestones in the lives of members of the congregation. In January we recognized five individuals who had retired, in September we recognized and presented songbooks to 5 Kindergarteners.

**Easter Egg Hunt** – The Easter Egg Hunt is a great tradition! This event was the Saturday prior to Easter. We provided some activities and refreshments while the eggs were being hidden, and then we had the hunt which was done in three age-appropriate groups. A good time was had by all.

**Summer Family BBQ** – We held the annual Summer Family BBQ at Winola House on August 23. We provided hamburgers, hot dogs and s'mores makings. Families brought side dishes. There were lawn games as well. We had a good turn out this year for the event.

**The Committee** – Our committee usually meets on the second Wednesday of every month at 7:00 pm. We can always use more committee members! The committee members who have contributed in the last year include: Tracy Taylor-Duffy, Nancy Crawford, Mike Goodenberger, Rachelle Hughes, Kirsten Adams, Katie Nelson, and Gail Moody. We are looking forward to the next year of service.

## LIBRARY 2017 Annual Report

Staff: Susan Ray, Sally Schriver, and Bonnie Shaughnessy-Smith

The Library Staff meets every Monday (and Thursdays when necessary) to maintain the library as a resource center for all church members and adherents.

The Library continues to be a member of the Pacific Northwest Association of Church Libraries, and a member of the Church and Synagogue Library Association.

The Library has subscriptions to the following magazines, and they are available for circulation: Biblical Archeology Review, Christian Century, Christianity Today, Presbyterian Outlook, and Sojourners.

The Library has two locations: the main location in Russell Hall, and a Library Annex in Boulder Hall. Both locations are well-used.

In 2017, nearly 400 items were checked out, including:

- 156 Adult Fiction, 36 Adult Non-Fiction, 29 Children’s Fiction,
- 4 Children’s Non-Fiction, 18 Youth Fiction, 2 Youth Non-Fiction,
- 7 Audio books, and 90 videos (87 on DVD and 3 on VHS).

In 2017, our annual budget was reduced by 54%, but thanks to the generosity of donors, we were able to add more new titles and videos to our collection than our budget would have allowed.

Financial Report:

Income (budgeted).....	\$350.00
Magazine Subscriptions.....	\$183.95
Purchased Books.....	\$ 85.21
Purchased DVD.....	\$ 17.99
Association Dues.....	<u>\$ 25.00</u>
<b>Balance remaining</b> .....	<b>\$ 37.85</b>
Nobuko Fund -Income carried over from 2016.....	\$255.92
Expenditures.....	<u>\$ 0.00</u>
<b>Balance in Nobuko Fund</b> .....	<b>\$255.92</b>

Submitted by Susan Ray

## **Fellowship Committee 2017 Annual Report**

The Fellowship Committee provides opportunities for people within the life of the congregation, but who often do not attend the same Sunday morning service, to enjoy social gatherings and to get to know each other better. Several activities were offered during 2017.

**Dinners for Eight** offer small group opportunities for dinner and fellowship in private homes. In 2017 three such evenings were held, one each in January, May, and September, with several homes hosting each night.

In July, instead of being held at a local park, this year the seventh annual **All-Church Picnic** was held on the church grounds, with seating both outside on the patio and inside in Boulder Hall. Attendance was between 80 and 90, and people expressed their preference in having it on our beautiful church grounds. The committee supplied hamburgers, veggie burgers, and hotdogs, along with the condiments, buns, “fixings” and punch. Attendees brought salads and desserts. Games for the children were provided by the Children’s and Family Ministries Committee.

In August, Peggy and Bob Hershey organized an **All-Church Volcanoes Night** at Volcanoes Stadium. As usual, it was well attended.

On August 27, the Fellowship Committee assisted the Deacons with the **Care Group Brunch** following the Unity Service. The Deacons provided muffins, breads, and pastries while the Fellowship Committee provided fruit and cheese for approximately 150 people.

On December 17, the Fellowship Committee celebrated the **Children’s Christmas Pageant**, assisting with refreshments for participants, families, and guests in Boulder Hall.

The Fellowship Committee also continued to provide refreshments for **Coffee Hour** each Sunday following the 8:15 and 9:45 services. Among those who have been instrumental in setting up, providing coffee and food, and cleaning up include: Linda Beardsley, Dianne Greenlee, Jean and John Hendricks, Susan Ray, Mary Snethen, Chris Speak, and Zelda Taylor. Many other volunteers have provided cookies, breads, muffins, and other goodies. The committee has also been responsible for purchasing the supplies needed to keep the kitchen running.

**Fellowship Committee Members in 2017:** Linda Beardsley, Sally Cook, Nancy Crawford, Susan Ray, and Susan Wiggins.

Respectfully submitted,  
Susan Ray

## **WOMEN AT WESTMINSTER 2017 Annual Report**

During 2017 the Women at Westminster met together monthly, always on the second Monday at 6:00 pm, for a Women's Night Out. These were held at different restaurants and were opportunities for dinner and fellowship with other women. A different woman was responsible each month to choose the location where the group gathered.

Our annual Women's Retreat was held the weekend of April 28-30. Thirty-two women gathered at two beach houses in Lincoln City for this event. Some women attended the entire weekend and some just for the day on Saturday. The theme of the weekend was ***"God Is My Rock: Rolling Away Stress."*** Sharon Edwards, Presbyterian Pastor and certified Spiritual Director was our guest leader. There were also opportunities for fellowship, fun and good food.

On Monday December 11<sup>th</sup> at 6:00 pm approximately 30 people, 25 women and 4 or 5 men gathered at the church for a Cookie Exchange. They began with a salad potluck and then had the opportunity to share the cookies they brought. Everyone went home with samples of each kind of cookie.

All women are invited to participate in any or all of our activities. Watch the Boulder Knoll Scroll for publicity. Be sure to mark your calendars for our 2018 Women's Retreat the weekend of April 27-29. Our topic will be **"Embrace Your Season: Conversations About Contentment"** and our leader will be Carmen Bensink-Lewis, co-pastor at Bridge Covenant Church.

## **STEPHEN MINISTRY 2017 Annual Report**

During 2017 Westminster had the services of three Stephen Ministers and seven trained Stephen Leaders. Most of the experienced Stephen Ministers have requested and completed leadership training, yet most of them still see care receivers on a regular basis. This represents not so much top-heaviness on the part of the crew as it does greater depth and training on the part of care givers who still see care receivers. We also have three Stephen Ministers who are inactive and on reserve.

During the year we provided care for eleven people, many of whom are still being seen on a regular basis. We have had occasion to assist our colleagues at Queen of Peace when they had no one available for a current need and we did. That doesn't happen often, but when we can help, we do. One of the eleven people helped this year was referred to us by Queen of Peace. This works both ways—Queen of Peace has helped us, too, when we had no one on hand for a current need. The two churches also pool training in order to put together classes of sufficient size.

## **THE FINE ARTS COMMITTEE 2017 Annual Report**

The Fine Arts Committee plans, prepares and produces the fall Westminster Festival of Fine Art. The mission of the Festival is to honor the creativity of our Lord by ministering through varied art media, exhibiting the work of emerging and established artists and promoting the brotherhood of our congregation and the community.

With the help of many church and community volunteers who took care of everything from set up to catering, to publicity and outreach, we had a successful 2017 Festival.

With 60 returning and new artists participating, we grossed over \$17,000, 70% of which went to the artists. The remainder went into our account to benefit WPC youth missions, the building fund, the Giving Catalog, donations and memorials. Monies remaining are held in reserve to finance the 2018 Festival.

The committee appreciates the support and efforts of Westminster Office Manager, Jo Jablo, and WPC's site manager, Mike Benke. Many "behind the scenes" tasks done by these individuals contributed to the success of our Festival.

We will be celebrating our 31<sup>st</sup> annual Festival of Fine Art during the second weekend in October, 2018. Those interested in supporting and sharing in this experience are invited to attend the first meeting of the year, Tuesday, February 13, 7PM, at Westminster.

Sue Morris, Chair  
Fine Arts Committee

## Mission Peace Eco Justice (MPEJ) Committee 2017 Annual Report

Our committee is a wonderful group that is committed to the tenets of our Mission Statement:

**“The Mission, Peace, Eco-Justice Committee, on behalf of the Westminster congregation, provides service and support to meet needs locally and worldwide for those for whom God’s peace and justice do not reign, and to protect God’s creation. Additionally we educate, advocate, and inspire the congregation to become aware of these concerns and opportunities.”**

Our members include: Deanie Anderson, Elizabeth Buford, Sandy Chlanda, Rebecca Dusek, Lucy Foster (chair), Jackie Hilfiker, Marj Kmetz, Judi Liechty, Gerry Morgan, Helen Schafer, and Susan Tanabe. Rev John Moody attends our meetings. We meet most months on the second Thursday of the month. Some of our members are not available to come to these meetings, but work on their projects from home, and coordinate things from there. Together we are a great team of people! Please ask any of us if you want to attend a meeting to see if you’d like to join us. Visitors are most welcome.

***The following locally based non-profit programs were selected by the committee, and approved by Session, to receive quarterly monetary donations from the Westminster general budget:***

3 specific **programs** coordinated through **Marion Polk Food Share**, which are:

- ❖ **Table of Plenty** (a food pantry located in our area, on the Queen of Peace campus...we have several volunteer groups doing “hands-on service here in addition to the monetary support we give)
- ❖ **Meals on Wheels** (a program to deliver a hot lunch daily to local shut-ins. Some in our congregation deliver meals through this program, and more are welcome to join these efforts)
- ❖ **Youth Farm** (A 6 acre urban farm that provides education, leadership and labor to help youth grow food for the community)

*In addition, we send money to these programs*

- ❖ **Interfaith Hospitality Network:** We provide hosting for homeless families in this program three weeks during the year in addition to providing monetary support.
- ❖ **Woman at the Well Grace House:** A program for homeless single women in our community.
- ❖ **Shelly’s House:** A program that provides affordable transitional housing for female ex-offenders in Salem.
- ❖ **Northwest Human Services:** Provides a wide array of social and medical services and assistance.
- ❖ **Salem Pastoral Counseling Center,** (a Christian-based counseling center that provides services on a sliding fee scale),

- ❖ **Liberty House:** *Providing child abuse assessment.*
- ❖ **Family Building Blocks:** *A child abuse prevention program for families with very young children.*
- ❖ **Kairos Community Lunch:** *We provide food and volunteers for this weekly lunch serving local homeless people three times a year at St Mark's Church downtown).*
- ❖ **Salem for Refugees Supper Club:** *This is a monthly meal for refugees and the volunteers who help them. It is a new program that began in March of 2017. It is a community-wide program that occurs at our own Boulder Hall.*
- ❖ **Presbyterians for Earth Care:** *PEC is a member-based, grassroots, 501(c)(3) non-profit organization operating alongside the Presbyterian Church (USA) and also in ecumenical circles:*

**Additionally, we sent \$24,285 to the Presbyterian Partnership Giving Fund.** *Some of this money stays in our local presbytery, and some goes on to the denomination for the support of the Mission Agency, and direct support to Scott and Elmarie Parker (missionaries in Iran, Iraq, Syria and Lebanon)*

***In 2017 Westminster's support of the following non-profit assistance programs were managed through our committee:***

- **Kairos Community Lunch** (formerly Kairos Soup Kitchen): Hundreds of hot meals were served on Sunday afternoons at St Mark's Lutheran Church in downtown Salem. Our church takes part three Sundays per year, (in 2018 we will host 4 times per year) providing most of the meal ingredients and all the labor. Sign-up sheets are posted in the narthex prior to our turn, and anyone can sign up. Lucy Foster coordinates this effort.
- **Interfaith Hospitality Network:** This program uses local churches to provide overnight housing for homeless families, while providing a complete program to help these families transition through this phase of their lives. Our church has provided housing and meals for a full week (Sunday night through Sunday breakfast), three times per year. Each week of service involves approximately 50 to 60 volunteers. The guests are in the church from 5 pm to 7 am throughout the week. This year we hosted 10 families: 15 adults and 24 children. New volunteers are always welcome. Rebecca Dusek and Arlene Pate have coordinated our efforts, although Rebecca has recently retired from her responsibilities. We thank her for her many years of service to this program.
- **Table of Plenty:** This is an ongoing donation barrel program to go to the food pantry in South Salem, and is a part of the Marion Polk Food Share network. Congregation members bring donations to the barrels in our narthex, then our volunteers transport those donations to the site at Queen of Peace campus, and help organize these donations on the shelves there. Jackie Hilfiker coordinates our efforts, and there is a regular team that helps her with this. In addition to our normal weekly barrels, we highlight a "Soup-er Bowl" drive, and the "Civil War" drive, to add a bit of enthusiasm and fun to this very important mission. Our total for the year added up to 2,314 lbs. of food. Congratulations, Westminster!

- **Helping Hands:** Congregation members bring donations of clothes, bedding and kitchen linens, adult sized backpacks, housewares, as well as toys, books, and games for the barrels in the narthex, which are then transported to the Helping Hands site in South Salem. Elizabeth Buford has been coordinating our efforts. Bill and Donna Grupe have stepped forward to take this ministry on as Elizabeth moves to Georgia sometime in the spring of 2018.
- **5<sup>th</sup> Sunday donation drives:** To supplement the quarterly monetary donations our budget makes each year to local non-profits, as well as to acquaint our congregation with other local charitable programs, our church conducts collections in any month that has five Sundays. The year began with a ***January*** drive for the ***Boys & Girls Clubs***. In ***April***, we collected items requested by the ***Center for Hope and Safety*** (formerly known as the Women's Crisis Center). ***July***'s collections benefitted the ***Salem for Refugees***, with a massive coordination effort to fulfill "re-Start" kits to supply newly arriving refugee families with equipment needed to begin their life here. In ***October***, our efforts focused on needs of ***Sunny Oaks Inc***, which serves the local population of special needs community, providing sheltered living and day centers. In ***December***, our drive was collecting items for the local seasonal ***warming shelters for homeless*** in our city. Sandy Chlanda has coordinated our efforts, helped by Helen Schafer. Deliveries have been made by Gerry and Keith Morgan.
- **Blessing of the Animals** was held April 22. This informal service, held in our parking lot on Saturday included an educational focus in preceding Sunday School classes, and was led by Deanie Anderson and officiated by Rev. Moody.
- **Peace and Global Witness offering:** This is a fairly new name for the October special offering formerly known as the Peacemaking offering. This year the congregation gave over \$3,208 total. 50% of this goes to General Assembly, 25% is shared between Synod and our Presbytery. For the other 25% our local congregation selects a recipient, and this year our committee selected to support our Refugee Supper Club, which began in March 2017, at our church.
- **Advent Walk:** Our church's leadership was coordinated by Deanie Anderson. This has been a long-running non-denominational, cooperatively organized meditative walk at Salem Golf Course, held the evening of the first Sunday of Advent. This year's short devotion was led by Rev Moody. We had other church members participating with the brass musicians, parking lot attendants, and readers as well. Thanks to all for helping facilitate this community-wide event. This year's clear night and "super moon" gave an extra feeling of magical beauty to the event.
- **Salvation Army Bell Ringing:** Once again, our church took its turn ringing bells to aid the Salvation Army Red Kettle fund. Deanie Anderson coordinated this effort. Deanie reports that many families enjoy this service opportunity.
- **Christmas Giving Tree:** 90 Gift tags for Oregon State Hospital and Salem Heights Elementary students were put up on the tree in the narthex. Helen Schafer and Jackie Spalti coordinated our efforts on this drive. Tags were all rapidly taken, and gifts returned on time.

- **Presbyterian Giving Catalog:** An opportunity for giving that is different from consumer-driven gifts, our congregation has provided programs with different faces through the years. This year we decided to continue participating in the relatively new Presbyterian Giving Catalog. In this catalog are listed 40 possible “gifts” to give to programs that are part of the One Great Hour of Sharing offering. We had a special pledging tree display in the narthex, and people could help decorate by filling out ornaments indicating a pledged gift. The giving catalog (including the online version) is open for giving year-round, so you can celebrate many special occasions with a special gift. Lucy Foster led this promotion.
- **Life Pax:** This program providing inexpensive, nutritionally sound prepackaged meals in a bag that can be consumed anywhere, is designed to be self-sustaining: ingredients purchased and assembled by volunteers, then purchased by church members at cost (\$2) and given to panhandlers, etc., rather than giving money which can be used for non-nutritious purposes. We began this program in earnest in June of 2016. These are sold on the second Sunday of each month. Marj Kmetz and Judi Liechty lead this program for us.
- **Lunch and Fellowship:** This long-running program, once run as its own committee, returned to our committee’s leadership in 2016. With no clear leader for this, our committee decided that hosting the luncheons twice a year would be manageable, and we chose April and December. In April, John Adams’ group performed, and in December, Myra Brand-Kersch coordinated the program, with her voice students and our own Harmonia trio performing. It was well attended by about 100 people. Elizabeth Buford and Judi Liechty lead this.
- **Bulletin Boards:** Each month or so we highlight programs we feel will keep our congregation informed about important issues and programs.

As you can see, our committee leads many very important programs. We have the satisfaction of knowing we are involved in important work. We welcome new members to join us. You may come to our monthly meetings, held on the second Thursday of each month at 5:30 pm or offer to help out as one of our “worker bee” members, skipping the meeting part. Please feel free to give any one of us a call to ask questions or see how you might enjoy being part of this great endeavor. Call before attending our meeting, as we sometimes conduct the month’s business electronically, thus eliminating another meeting.

Respectfully submitted by Lucy Foster

## **WORSHIP COMMITTEE**

### **2017 Annual Report**

TEAM MEMBERS: Rosamund Irwin, Carolyn Jones, Arlene Pate, Arlis Shellman, Bev and Ben Silveira, and Carol Richmond, Chair.

STAFF: Rev. John Moody; Linda McCreery, Music Director.

Westminster welcomes all people to its worship services. The 8:15 and 11:00 Sunday morning services are traditional in style, but not stuffy. They are enhanced by singing and ringing choirs, instrumentalists, and vocal soloists. The 9:45 a.m. service is informal and supported by a terrific praise band. Our connection with each other as a Christian community is strengthened by the sharing of joys and concerns in every worship service.

Special services in 2017: Baptism of the Lord, Ash Wednesday, Maundy Thursday, Palm Sunday, Easter Sunrise, Pentecost, Unity Sunday, World Communion combined with Westminster's 60<sup>th</sup> anniversary, Reformation Sunday, All Saints, Advent, and Christmas Eve.

Celebration of the Lord's Supper is an important part of Christian worship. Rev. Moody invites all present who have accepted Jesus as Lord and Savior to take part in communion, regardless of denomination or church membership. We served communion at 30 worship services in 2017.

The 11a.m. service remains difficult to staff with volunteers. Attendance at that service is usually only 26-34 worshipers. We have reduced the number of communion servers to two at the 11:00. On 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Sundays, choir members have been helping collect the offering, serve as worship assistant, and serve communion. We are deeply grateful for the choir's help. We will be looking at additional ways to make this service work better in 2018.

New this year:

- A prayer station was put in Boulder Hall on Ash Wednesday, March 1. Prayer slips from the station were burned by Rev. David Horn during the Ash Wednesday evening service.
- The choir expanded its Easter participation from one service to two (8:15 and 11:00).
- Blessing of an animal was added to the April 23<sup>rd</sup> Sunday services following Blessing of the Animals Day the previous day. Litany and music referring to animals and nature were incorporated into the Sunday services.
- Westminster's 60<sup>th</sup> anniversary was celebrated on October 1 with one 90-minute Sunday service that included previous pastors, river rocks in the baptismal font for communion, choral music, praise band music, and the children's Playground. The service was followed by a church-wide celebration.
- Children served as worship assistants on Children's Sunday, Oct. 22.
- An excerpt of the Belhar Creed was included in the service litany on Reformation Sunday, October 29.
- A detailed worship planning notebook was prepared for Worship team members.
- The number of team meetings were reduced annually by half (from 10 down to 5) to lighten the load on team members, who all volunteer in multiple areas of the church.

Meaningful worship depends on the many, many volunteers who commit time and energy to make each part of worship services happen. We heartily thank all of them, including:

- Worship assistant coordinators: Linda Stephens (8:15); Inez Gollersrud and Mary Von Schimmelmann (11:00).
- Usher coordinators: Bob Hershey, Sara Morgan, Jeff Kovach, Jim Randle, and Rosamund Irwin.
- Greeter coordinator: Reg Tenney.
- Communion server coordinator: Karen Heuberger and her team of helpers.
- Power Point coordinator: Steve Tillotson.
- Advent reader coordinator: Rosamund Irwin
- Advent greens coordinators: Nancy and Bill MacMorris-Adix.
- The multitude of ushers, greeters, worship assistants, and communion servers.
- John Mayhew, banner hanger.
- Arlis Shellman, antependia hanger.
- Sara Morgan, pew supplies.
- Laurie Hain, poinsettia care.
- Lynnea Lyman and Craig Parker, e-blasts.
- Advent readers and candle lighters.
- Choir singers and bell ringers.
- Easter flower and Christmas poinsettia sponsors.
- A/V assistants.

We enjoy constant support from Westminster's staff, especially Rev. Moody and Linda McCreery, who attend Worship team meetings. Jo Jablo has always been there for us behind the scenes. We appreciate David Horn, Krisha Horn, and Carol Swanson leading services during John Moody's occasional absences. Thank you all.

The Worship team meets on the first Thursday of meeting months at 5:30 p.m. in Eastminster Room. We welcome new team members and visitors. Our goal is to support and create inspirational worship services that transform people's lives through our Lord and Savior, Jesus the Christ.

On behalf of the entire Worship team, thank you for the privilege of serving you in 2017.

Carol Richmond, Chair

*"I am way, the truth, and the life."*

-John 14:6

## **LUNCH & FELLOWSHIP 2017 Annual Report**

Having experienced dwindling attendance in recent years the committee decided to try a new format of two lunches in the fall 2016. Attendance was only about 40 for the spring lunch. John Adams and his group provided the music. Over 100 attended this December's lunch; the musical program was provided by Myra Brand-Kersh.

LAF Committee

## **OUTREACH COMMITTEE 2017 Annual Report**

First, I would like to thank the wonderful people who make up the Outreach committee:

- Ginny Petersen
- Marlene Buker
- Nancy Battaile
- Nancy Ritter
- Lois Parker
- Carol Huber
- John Moody
- Pamela Schmidling

I would also like to thank the congregation for being so active and making our events come to life.

We had a great year that included the following outreach projects:

- New Members Classes / Hosts
- Backpack Drive
- Welcome/ Visitor's table / Name Tags
- Cookie Ministry
- Member Data Management

I am sure I am forgetting something, but I am sure you get the idea.  
Thank you, Thank you, Thank you.

Sincerely,  
Pamela Schmidling  
Chair of Outreach

## **BUILDING & GROUNDS COMMITTEE 2017 ANNUAL REPORT**

Committee members include: Aaron Drilling, Bill MacMorris-Adix, Bruce Chinnock, Gary Ryan, Jack Dean, Jean Christian, Jeff Kovach, Jerry Petram, John Hendricks, John Moody, Mark Lawrence, Richard Mather, Steve Braden, and David McCreery (Chair)

The Building & Grounds Committee is charged with equipment acquisition, maintenance, and replacement pertaining to all church buildings and property. It oversees the upkeep and maintenance of the church grounds and coordinates efforts of volunteers as well as professionals to assure both the maintenance and improvement of the church building and property.

### ***Looking back to 2017: Accomplishments***

Over this past year the following projects have been completed.

- ▶ Reroofing of Winola House
- ▶ Tree trimming and ground debris removal
- ▶ Maintenance of the church van
- ▶ Landscaping of the church's property slope near Liberty Road
- ▶ Completion of Memorial Courtyard area with paving and memorial bricks
- ▶ Refurbished the fountain near the church's main entrance
- ▶ Construction of a new shelter for the church van

The accomplishments listed above were achieved through the efforts of many different individuals who gave of their time and talents. Above all Facilities Manager, Mike Behnke deserves recognition for his outstanding service. He not only performs the day-to-day work of maintaining the buildings and grounds but keeps the committee informed of ongoing and upcoming issues.

### ***Looking Forward to 2018***

**The rising costs of Utility Bills**, which constitute a major part of the Building and Grounds expenditures, are a concern in these lean years of financial resources. These are costs we have no control over, other than trying to initiate more conservation measures. But if we want to keep the lights and heat on, the water and sewer systems working, and garbage pickup continuing, we know these expenses in 2018 will increase over what they have been in the past.

Another issue we need to deal with is maintaining the trees around the church. The trees add to the wonderful setting of the church but they need to be regularly trimmed to avoid another large limb falling on a car in the parking lot. This will not be a major expense but will be more than has been budgeted for in the past.

The next major project coming up is the replacement of the roof over the sanctuary. In order to save money, we have locked in a contract; the work should be done by the end of the year.

Jean Christian has been working hard sorting out the details for engraving pavers for the memorial garden, so now members of the congregation can order memorial bricks for their loved ones and friends.

Although I am a relatively new-comer to the Building and Grounds Committee, I am very impressed with the dedication and the accomplishments of the Committee members over the past few years. There is a lot of dedication, institutional memory, expertise and wisdom in this group that will lead us forward. Since many of us, including myself, are aging, we are hoping for an infusion of young blood for committee members and volunteers. Whatever your talents and time allow, please consider serving to help maintain, and improve our church property and building. One good way to start would be by volunteering for our annual Spring Clean-Up.

Sincerely,

David McCreery

## **Budget and Finance Committee 2017 Annual Report**

Committee Members: Cindi Chinnock, Chair; T.C. Curlee; Bill Foster; Bob Ohmart; Bill Pippenger; Gary Slangan; with ex officio member John Moody, Head of Staff.

Budget Development: One of the major roles of the Budget and Finance Committee is developing the church's budget. The committee developed a draft 2018 budget in September that was subsequently presented to Session for approval. The committee's strategy for the preliminary budget was based on 2017 expenses with no general increase. Session Committees were asked to submit their budget requests using the zero-base budget. Then we identified possible enhancements for a "challenge to do more" budget and a "dare-to-dream" budget. These requests, with some minor adjustments, were the basis of the material provided to the congregation as a part of the Stewardship Drive. The budget approved by Session in December was reduced to balance with decreased income projections. The 2018 approved budget represents a decrease from 2017. After final results of the pledge drive and the year-end financial report are available, some minor revisions may be needed to the budget.

Stewardship Drive: Each year, a budget is developed to balance expenditures with revenues. The major source of church revenue is pledged contributions from the stewardship drive. The Budget and Finance Committee develops a preliminary budget that often exceeds the revenue that is available, since the needs and requests from committees often exceed available revenue. As of December, despite a well-organized Stewardship Campaign, the total amount pledged was down for 2018, approximately 3.8%. The Stewardship Committee's report provides more detail about drive.

Financial Statements: At each meeting the committee reviews the financial statement for the previous month. The committee looks at both revenue and expenses, and reviews any discrepancies from projections. Generally, and 2017 was no exception, revenues are nearly at or exceed projections, and expenditures normally are under projections. This means that Westminster continues to be strong financially.

Counters: Another responsibility of the Budget and Finance Committee is the work of the Counters. Each week, the sub-committee oversees the offering receipts and deposits for the church. Eleanor Pippenger currently fulfills this coordination role.

Building Finance: Receipts to the Building Fund campaign continue to be ahead of projections. The loan is based on a 20-year amortization at 5.12% interest, with monthly payments of \$6,668.82. The loan must be renewed every five years and can be paid off at any time without penalty. When the construction project was completed, the loan balance was approximately \$1.1 million. As of December 1, the outstanding balance is \$630,140. With the December payment and specific payments toward principal the balance will be approximately \$625,000 by year end. We've started the renewal process for the amortized loan. The current loan expires August of 2018. We will be requesting to renew less than \$600,000 and it must be approved by the presbytery as well as the Synod. Please note, we receive a discounted interest rate depending upon our mission giving.

Financial Review: Another role of the Budget and Finance Committee is to oversee the audit or financial review process for the church. The Budget and Finance Committee assembled a Financial Review Team consisting of Cindi Chinnock, chair; T. C. Curlee and non-committee members Paul Negstad and Katy Tillotson. The team evaluated random samples of reports and transactions for 2016. The review identified no major issues. There were recommended follow-up actions which the Budget and Finance Committee completed in 2017.

As chair, I would like to thank the committee members for their continued dedication. The Budget and Finance Committee would also like to thank the Congregation for their faithfulness in fulfilling their pledge commitments and continuing to support the financial needs of the church.

Cindi Chinnock  
Committee Chair

## **PERSONNEL COMMITTEE 2017 Annual Report**

Committee Members: John Moody, Senior Pastor and Staff  
Marlene Buker, Committee recorder  
Bert Huber  
John Gratchner  
Greg Barrick  
Jim Keehner  
Ginny Petersen, Chair/Session Representative

The Committee members are dedicated to the work they do for the Church. The Committee meets on the second Wednesday each month and is responsible to Session for all matters relating to personnel. The committee conducts performance evaluations as needed, updates job descriptions, participates in carrying out the hiring process for all open positions, and addresses compensation and other issues as required. Always seeking to recognize the excellent staff we are blessed to have, the committee ensures fair and competitive rates of compensation within the constraints of the yearly budget.

### **Personnel actions for this past year:**

- Reviewed and updated the Employee Manual with the following changes; church hours, timecard recording, performance reviews and security practices.
- Updated job descriptions; office manager, sound system technicians and praise team.
- Granted continuing education funding for Youth Coordinator and Music Director.
- Prepared the 2018 personnel budget for review by the Budget and Finance Committee.
- Office Manager retiring:
  - Prepared the posting, reviewed applications, created an interview team to interview and select the candidate for Office Manager. Prepared the farewell celebration for the Office manager.
- Employee Health Insurance with Kaiser/Permanente:
  - Prepared a recommendation to Session to cap the current amount of coverage paid by the Church. The Session approved this recommendation.
- Assured that all labor laws were enacted and being followed by the Church.

Ginny Petersen, Committee Chairman, 2017

## **STEWARDSHIP COMMITTEE 2017 Annual Report**

### **COMMITTEE MEMBERS:**

John Moody (ex officio), Dwane Brenneman, Paul Negstad (Chair), Reg Tenney, and Steve Tillotson

### **2018 GENERAL FUND CAMPAIGN:**

The theme of the 2018 annual Fall Stewardship Pledge Drive was “Gracious Hands Grateful Hearts” which was based on the words of a 15<sup>th</sup> century nun, Saint Teresa of Avila:

*“Christ has no body now but yours. No hands, no feet on earth but yours. Yours are the eyes through which He looks compassion on this world. Yours are the feet with which He walks to do good. Yours are the hands through which He blesses all the world. Yours are the hands, yours are the feet, yours are the eyes, you are His body. Christ has no body now on earth but yours.”*

General Fund Pledge results as of December 31st were \$489,172 from 208 pledging families. With a few more pledges expected over the next several months, we are projecting total 2018 pledges of \$500,000 from 215 families, which is (\$33,370) less than the pledge amount requested to “Maintain Current Levels” in the Pledge Campaign proposed budget. In addition, \$8,797 has been pledged towards our Per Capita Assessment of \$19,425 (we ask that per capita pledges be paid in January as our payment to the Presbytery is due early in the year). I would be remiss if I did not include one last appeal to those of you who have not yet made a 2018 pledge commitment. It is not too late to turn in a pledge card!

Thanks to Stewardship committee members for their support during this campaign. Thanks to Jo Jablo for all her help, to our Financial Secretary Dianna Calvert, to Craig Parker and Lynnea Lyman for E-blasts and to the 26 Route Captains. I would also like to thank the group that met with me back in June to share ideas about Stewardship in general and then specifically about Stewardship at Westminster. And finally and most importantly, thank you to all our members and friends that support Westminster Presbyterian through your gifts of time and money.

### **ONE GREAT HOUR OF SHARING:**

This year, the One Great Hour of Sharing offering was taken on April 9<sup>th</sup>. Funds from this offering are divided among three Presbyterian Mission Agency Programs: Presbyterian Disaster Assistance, Self-Development of People, and the Presbyterian Hunger Program. This year you generously contributed \$4,897 towards these programs. Thank you to Reg Tenney for coordinating the One Great Hour of Sharing offering.

### **CHRISTMAS JOY OFFERING:**

Our Christmas Joy offering was taken on December 17<sup>th</sup>. Contributions are split between providing critical financial support to church leaders who encounter financial hardships and support for future church leaders at Presbyterian racial ethnic schools. The amount

contributed was not available for this report. Thanks to Steve Tillotson for once again organizing our Christmas Joy offering.

**SOME FINAL THOUGHTS FOR 2018:**

We plan on restarting a “Committee for Endowments, Investments, and Planned Giving” at Westminster in 2018, with the goal of enhancing our church’s mission and ministry over the long term. You can expect more information about this program over the coming months. Thanks to Dwane Brenneman for his leadership in this effort.

I will end with some “straight talk” about stewardship. Over the past five years, our General Fund pledge totals have been declining:

Fiscal Year	No of Pledges	Pledge Amount
2014	245	\$553,891
2015	233	\$532,218
2016	234	\$521,795
2017	218	\$514,816
2018 (projected)	215	\$500,000

Our annual budget is based on pledge commitments, and as a result we have had to make some reductions over these past five years. My goal for next year will be to see this trend reversed. This will require a renewed emphasis on stewardship from each one of us. I would invite you to share your thoughts on Christian stewardship with me, and if you are so moved, to consider joining the Stewardship Committee.

Respectfully submitted,

Paul Negstad

## **NOMINATING COMMITTEE 2017 Annual Report**

The Nominating Committee recruits members to fill vacated positions or expired terms of elders and deacons as well as a minimum of four positions for the Nominating Committee. Elders and deacons are elected for three-year terms, and one-third of the existing officers are normally replaced each year when their terms expire. Elders or deacons who have served a full term of three years are not eligible for reelection until a year has elapsed following their service. The Nominating Committee members, except the elder serving as the chair, the deacon representative, and the pastor, are elected annually.

For January 1 through June 30, 2017, the members of the Nominating Committee were Jean Christian, John Dalen, John Hammitt, Mary Von Schimmelmann, Betty Hohbach (deacon representative), Reverend John Moody (ex-officio), and Elder and Chair Ken Archibald.

From July 1 through December 31, 2017, the members of the Nominating Committee were Sandy Albright, Nancy Battaile, John Dalen, Bob Ohmart, Betty Hohbach, Janet Budke (deacon representative), Reverend John Moody (ex-officio), and Elder and Chair Ken Archibald. Sandy resigned in November due to change-of-residence time conflicts.

The retiring 2017 Class of Elders: Jim Keehner (Personnel), Ralph Morgan (Gifts, Endowments & Memorials), Jay Morris (Clerk of Session) and Reg Tenney (Stewardship).

The elected 2020 Class of Elders (June 2017- June 2020): Paul Negstad (Stewardship) and Ginny Petersen (Personnel). The Gifts, Endowments & Memorials position was not filled. For the second year, the elder position for the Building and Grounds Committee was not filled, and we appreciate very much that David McCreery agreed to serve another year as chair for that committee.

The retiring 2017 Class of Deacons: Annette Christiansen, Peggy Hershey, Betty Hohbach, Dianne Johnson, Bill MacMorris-Adix, and Linda Tenney.

The elected 2020 Class of Deacons (June 2017 –June 2020): Donna Armstrong, Janet Budke, Bill Edmiston, Louise Hays, Richard Ray, and Bev Silveira.

In March, Katie Nelson was elected to serve the remaining two years of Deacon Cynthia Currin's term which ends June 2019. In December, Ellen Chambers replaced Deacon Lucile Newton whose term ends June 2019.

I thank the members of the Nominating Committee for their commitment and patience while successfully completing their important task.

Respectfully submitted,  
Ken Archibald, Elder and Chair

## **Appreciative Inquiry (AI) Dream Team 2017 Annual Report**

Several years ago, Session began to plan for the future of Westminster Church by utilizing the process known as Appreciative Inquiry (A.I.) which is about “the search for the best in people, their organizations, and the strengths-filled, opportunity-rich world around them.”

AI has 4 stages, which are: Discover: what is great about Westminster; Dream: about what we might become, Design: the future, and finally, move to Deliver on the design. The initial work included surveying the congregation and assembling that data. Those attending the February 2017 Leadership Retreat voted to create a committee to begin work on the “Dream” phase of the process, with the initial goal of presenting results to the Congregation as a part of the 60<sup>th</sup> Anniversary celebration on October 1. A committee was then recruited and held its first meeting in March. At that time it was decided to start communication with the Congregation on the August 27<sup>th</sup> Unity Sunday, continuing through September, concluding on October 1<sup>st</sup>. It was also decided to use the symbolism of a tree to organize the information. We also strategized ways to recruit help for planning the anniversary party.

By May a team of Celebration event volunteers had been assembled, sub-committees established and a list of needed tasks identified. Cindi Chinnock agreed to co-chair the Anniversary Celebration Committee with Lucy Foster, and Jean Severson offered to join the leadership of the event. Jean brought a wealth of ideas to enliven the event and relieved the AI Dream Team of the need to do the final detailed planning, allowing them to re-focus back on the Appreciative Inquiry process.

With summer, the group focused on the structure for each week’s “rollout.” It was decided that each week would have a theme over five weeks which would be presented during the worship service. Additionally, a tree would be displayed in the narthex, a weekly bulletin insert written, and an article in each Boulder Knoll Scroll. The tree display design and construction was taken on by Mike, Barbara and Chrysta Friday. Numerous parts were developed for each of these weeks:

- August 27, we gave general background of the Appreciative Inquiry process in our congregation.
- September 3, we talked about the “Roots” as reflecting our history as a congregation.
- September 10, the focus was on the “Trunk,” reflecting who we are and what makes us strong.
- September 17, we explored the “Branches,” defining our Core Values.
- September 24, we unveiled the “Leaves,” illustrating our future hopes and dreams. The findings from the work was also presented in a PowerPoint presentation at the Sunday morning SOAR, plus distribution of the booklet of the results, titled “And Now the Good News.” 70 copies were originally printed, with 20 more printed for interested people to pick up in the narthex.

October 1 was the celebration itself, with one single worship service/celebration event planned, beginning at 9:45, and going for approximately 90 minutes. Each former pastor was contacted and invited to attend, or send a letter or video to be presented during the service. Former members who have moved away were invited as well. The Worship committee of

the church worked with Rev. Moody to plan the service, which also included World Communion Sunday, and the Peace and Global Witness offering.

THE PARTY followed the service, going until approximately 2 pm. Highlights included:

- Overall theme being a 1950's theme, since the congregation was founded in 1957. A pink and black color scheme was set.
- Children's games and activities, planned by Carolyn Lawrence and her team.
- Food: Ice cream sodas and hot dogs, among other things, in Boulder Hall, planned by Susan Ray and her team.
- A "Sock-Hop" dance, with guests invited to dance away, and many did.
- Historical displays put together by Ginny Peterson originally for the 50<sup>th</sup> anniversary, and then updated and framed for future preservation. These were displayed in Russell Hall.
- Pauline Mather displayed quilts made by the Her family in the Eastminster Room. This family is a Hmong refugee family adopted by our church in the wake of the Viet Nam era.
- In the parking lot, a 1957 Chevy was on display for photo ops, which was a popular spot.

The event was well attended, and it was evident people had a great time that day.

Members of the Celebration committee included: Co-chairs - Jean Severson and Cindi Chinnock, Lucy Foster, Vickie Brown, Bev Silviera, Ginny Peterson, Bonnie Finley, Pauline Mather, Carolyn Lawrence, Barb Friday, Ariana Recher & Jeffrey Larkin.

Following the Celebration Event, the AI Dream Team continues their work, exploring the "DREAM" part of the Appreciative Inquiry process, in preparation for handing the work off to the (yet to be formed) "DESIGN and DELIVER" committee. We have started to meet with representatives of church committees to brainstorm ideas for the more distant future, adding to the ideas expressed in the interviews. We are researching neighborhood information and how we might meet the needs of families in our neighborhood to help draw them in more effectively, and are exploring new ways to utilize technology, among other strategies.

We will continue to meet until as late as June to complete material before the handoff to the Design and Deliver committee.

Members: Lucy Foster (chair), Kirsten Adams, Cindi Chinnock, Bill MacMorris-Adix, John Mayhew, Rev, John Moody, Jay Morris, and Reg Tenney.

Report submitted by Lucy Foster

## **BOARD OF DEACONS 2017 ANNUAL REPORT**

The 18 members of the Board of Deacons meet with the pastor the fourth Wednesday evening of each month. Our mission is to “Show God’s love to all people by ministering to anyone in need within and outside the congregation.”

Westminster’s congregation is divided into 18 Care Groups, each the responsibility of a Deacon. Throughout 2017 Deacons mailed, emailed, phoned, visited in homes, hospitals and at church with members of their Care Groups. At each board meeting Deacons shared and prayed for the joys and concerns of their groups.

In addition to shepherding our Care Groups, the Deacons also supported the life of Westminster:

- Deacons set up the elements for monthly Sunday Communion as well as for Ash Wednesday, Maundy Thursday and Christmas Eve.
- Deacons visited with and provided Communion to shut-ins at home, in nursing facilities and retirement communities.
- Deacons organized and coordinated 12 memorial service receptions for Care Group members or relatives who passed away in 2017.
- The Deacon Outreach Committee continues to assist Congregations Helping People (CHP). Through generous checks and the Sunday collection of coins, the Deacon’s Outreach Fund has provided CHP with \$4,516.40 this year. Deacons have also assembled hundreds of hygiene bags for CHP clients using motel/travel size soaps and lotions the congregation has graciously provided.
- Memorial donations have enabled the Deacons to assemble 12 “starter kits” of household items for Interfaith Hospitality Network (IHN) families ready to move into a home this year. We partner with Queen of Peace Church in this ministry.
- Deacons coordinate the Ride-to-Church program by arranging transportation for those unable to travel on their own to our worship services. They provided nine trips this past year.
- Deacons organize and coordinate the brunch and Care Group gathering following Unity Sunday in August and the lunch served before the Annual Meeting in January. Deacons also assisted with the All-Church picnic in July, the church’s 60<sup>th</sup> Anniversary Celebration, the reception after the Christmas Pageant, Dinners for Eight and the coffee hours.

## Board of Deacons 2017

### January – June 2017

Annette Christiansen  
Bill MacMorris-Adix  
Cynthia Currin/Katie Nelson  
Peggy Hershey  
Dianne Johnson  
Linda Tenney

### June – December 2017

Donna Armstrong  
Janet Budke  
Bill Edmiston  
Louise Hays  
Richard Ray  
Bev Silveira

### January 2017 – December 2017

John Moody, Pastor

Peter Anderson	Judy Austin
Sally Cook	Nancy Crawford
Phyllis Edmiston	Betty Fennell
Louise Hays	Jo Kerr
Nancy Heringer	Lucille Newton/Ellen Chambers
Katie Nelson	Katy Tillotson
Bonnie Shaughnessy-Smith	

**Our balance for account 808005 is currently \$1,049.96.**

**Our balance for account 808004 is currently \$3,102.14.**

Viewed by  
Linda Tenney, Moderator, January – June

Submitted by  
Katy Tillotson, Moderator, June – December

## **GALLEY CLIPPER 2017 ANNUAL REPORT**

Since the Galley Clipper group was formed in 2006, it has been associated with the Marion-Polk Food Share. The reason we formed: “Because we feel that no one in our community should be hungry.”

Each second Thursday afternoon of the month, the Galley Clipper crew reports for duty between 1:00 and 1:15 to begin our two-hour shift at the Marion-Polk Food Share warehouse, 1660 Salem Industrial Drive NE. First we suit up in our food-handling gear: latex gloves, hairnet, and apron. Most of our assignments involve repackaging bulk foods such as pasta and frozen vegetables or bagging fresh vegetables and fruit. We work in an assembly-line formation, each person with a specific, repetitive task. We pride ourselves in completing our assignments efficiently and rapidly. However, make no mistake, the minutes fly by with plenty of lively conversation and laughter. And, of course, we rest at a half-way break with cookies and cold water.

Some of us also deliver Meals-on-Wheels or volunteer at the Queen of Peace Catholic Church’s Table of Plenty during other days of the month.

In May, we gathered at Sybil’s Omelettes for our annual brunch before we headed out to the Food Share warehouse for our monthly visit. Reverend John Moody accepted our invitation to dine with us again this year.

Our hardworking and friendly crew for 2017: Peter Anderson, Kenn and Nancy Battaile, Steve Braden, Bob Buzzard, Vicki Childs, Jean Christian, Bill Hubble, Jo Kerr, Carolyn Lawrence, Jay Morris, Nancy Mussman, Susan Ray, Bonnie Shaughnessy-Smith, and Reg and Linda Tenney.

This past year health concerns and relocation of some of our members has depleted our numbers. If you would like to get to know more people in our congregation and participate in a worthwhile and rewarding community service, please contact me at [kjarchibald@yahoo.com](mailto:kjarchibald@yahoo.com) or (503) 362-8042. We’d be glad to welcome new member to our ship!

Ken Archibald, Skipper

## **CHARITY CIRCLE 2017 Annual Report**

This group of 10 women follow the study book prepared annually by Presbyterian Women, Inc. of the Presbyterian Church (USA). We meet monthly, September through May. The 2016 study was entitled "Who is Jesus" and covered the Christologies of the 4 Gospels and Paul. The 2017-18 study is on the Book of Hebrews entitled "Cloud of Witnesses."

At each meeting we have refreshments (breaking bread together!), have devotions, fellowship, and study the lesson. Members rotate responsibilities for these areas.

The loose offering we collect is added to the loose offering collected at Sunday worship. Our other offering is used for memorial gifts or various charities. This year we purchased a memorial brick to remember Margaret Schaeffer.

It would be great to have more women join us for the 4<sup>th</sup> Tuesday of the month meeting at the church. We gather at 1:30pm.

## **BOY SCOUTS, TROOP 108**

### **2017 Annual Report**

The youth and adults of Troop 108 thank Westminster Presbyterian Church for its Charter Organization. The church's support includes the Bruce Marsh Scout lodge with utility expense support and periodic use of the church building for Court of Honor and various Scout meetings such as Scout Board of Reviews. The Scout Troop is an extension of the church's youth and community outreach program. The Troop is proud of its scout lodge and helps with its maintenance.

During 2017, Troop 108 had a registration of 28 scouts and 30 adults. The troop strives to provide at least one camping activity a month. Some examples of trips taken during 2017 include: Summer Camp, Camporee, Big Lake, Dunes, Klondike, Eclipse Camp. The troop also supports Scouting for Food. Goodwill Good-Turn and sponsor Madrona street for litter control.

Each year the Troop's primary fundraising activity is Christmas Tree Recycling during December and January. This funds many of the Troop activities, allows for Scout scholarships and helps keep the general cost of outings affordable. Troop 108 strives in all its activities to provide safe and appropriately supervised activities by following the guidelines set down by the Boy Scouts of America. This involves maintaining two-deep adult leadership, Youth Protection Training for registered adults and scouts and activity specific training and supervision. In 2017, two T108 Scouts earned Eagle rank.

For the up coming year, we have 27 registered Scouts and 29 registered adults. Troop 108 would also not be possible without the support of the following registered adults.

Executive Officer: John Moody  
Charter Organization Representative: Devin Sproed  
Committee Chairman: April Osteen  
Scoutmaster: Lissa Funk

Troop 108 meets Wednesday evenings, 7 PM – 8:30 PM. The meetings are open to the public. Westminster Presbyterian membership is invited to come visit and get involved. The reward for adult participation is seeing the character development of the Scouts and going camping with fun people.

Respectfully submitted

Devin Sproed  
Charter Organization Representative.

## **CUB SCOUTS - PACK 122 2017 Annual Report**

Westminster Presbyterian Church is the Charter organization for Cub Scout Pack 122.

Westminster became the Cub Scout Charter organization in 2014 after expanding its role as a Charter organization for BSA Troop 108. The youth and adults of Pack 122 would like to thank Westminster Presbyterian Church for being its Charter Organization. The church's support includes providing meeting space in the Bruce Marsh Scout Lodge and utilities funding along with support and periodic use of Boulder Hall for events like the Pinewood Derby and Arrow of Light Ceremony.

The Cub Scout Pack is an extension of the church's youth and community outreach programs and acts as a feeder Pack to Troop 108 for those wishing to continue with scouting programs after Cub Scouting is completed. The Pack and den meetings are held in the scout lodge with scheduling of BSA 108 having priority on the calendar of events.

For the up coming year, we have approximately 42 active Cub Scouts along with 16 registered adult leaders and 8 other adult "partners" assisting with Lions and Tigers. Lions are a new national addition to Cub Scouting and are the youngest group followed by Tigers, Wolves, Bears, Webelos and Arrow of Light Scouts, formerly Webelos II.

Pack 122 is a parent/family participation pack. However, it would not be possible without the support of the following registered adult leaders:

Executive Officer: John Moody

Charter Organization Representatives: Bill MacMorris-Adix, Devin Sproed and Ted Burney

Cubmaster: Greg Astley

Committee Chair: Autumn Wardell

Committee Members: Christine McClaughry, Leslie Davis, Doug Wardell, Rich Bello

Treasurer: Erika Moeney

Webelos 1 Den Leader: Christine Heyen

Arrow of Light (formerly Webelos II) Den Leader: Patricial Norris

Bear Den Leader: Adam O'Dell

Wolf Den Leader: Greg Astley, Rob Hall

Tiger Den Leader: currently 2 Tigers – one Rob Halls son – meets with Wolves

Lion Leaders: Doug Wardell, Kevin Kalb

Pack 122 meets the third Thursday of each month from 6:30 - 8:00. Den meetings are held every other week for each den. The scout lodge is now in use almost every evening of the week with Boy Scout, Cub Scout, Venturing Crew and young adult Community Dance group. The meetings are open to the public. Westminster Presbyterian membership is invited to come visit, get involved and watch the youth grow into community leaders.

Respectfully submitted,

Ted Burney - Charter Organization Representative.

## **VENTURE CREW 2017 Annual Report**

BSA Crew 108 Report:

The Venture Crew is a BSA founded group for older teens, aged 14 to 20. Our current crew has 7 youth members, 4 young women and 3 young men. There are several others showing interest and may join soon. There are 9 registered adults; about 5 working directly with the youth in activities and outings. All adults and all youth over 18 are background checked and Venture Youth Protection trained and certified.

The Crew has had an active year. There have been community service activities and multiple outings. The Crew meets twice a month and the youth do their own planning and arrangements. They have had camping trips with the Scout Troop, taken part (and won an award!) in the annual Scout Camporee, had hikes, and went backpacking in central Oregon. They helped teach Wilderness First Aid to the community. They have done their own fundraising to support their activities.

The Crew is working now toward a long backpacking trip at the Philmont Scout Ranch in New Mexico. They will go this summer, August 13-21. Most of the members have little or no backpacking experience, so will be learning and preparing through the ensuing months.

The Crew is happy, coherent and pro-active. They are very welcoming to new members and will be a great benefit to the local youth who join.

Thank you,

Reed Paulson  
Advisor

BSA Venture Crew 108.

## **SALEM ENGLISH COUNTRY DANCING GROUP 2017Annual Report**

This group is entering their third year of being hosted by the generosity of the Church and the Troop in the Scout Lodge. They provide youth with organized English Country Dancing (similar to square dancing) every Friday evening that the Lodge is not being used for scouting. They are entirely volunteer, and there is no charge for the participants.

Commonly there are 30-40 youth participating from 7pm to 9pm. Several scouts and former scouts participate. There is a minimum expectation of 2 adults, but nearly always 6-8 adults in attendance. The fewest I've seen is 5, and the most 12.

This is a healthy, wholesome activity geared toward older teens and young adults. However, it is open to the whole family and we regularly have parents and younger siblings out on the dance floor. It is open to all, but modest attire and interactions are expected and strictly enforced. There are no pairings or cliques, and dance partners change with each dance - allowing all to participate with none left out.

The youth clean the Lodge after each use. The families took up an offering and donated over \$500 toward the refinishing of the Lodge floor this year. In addition to their own chaperones, the activities are directly and constantly overseen by background checked and BSA Youth Protection certified adults from the Troop.

Thank you so much for helping Salem English Country Dancing to serve the youth of Salem and flourish under your encouragement!

Reed Paulson  
Troop 108 Liaison

Dear Friends,

2017 was a challenging year for our family. We received and deeply appreciated the support, care and prayers from the Congregation, neighbors and friends. We were blessed in the midst of the challenges of 2017 with a new grandson, Everett McArthur Stange born on December 7. He joins his parents and brothers, Hudson and Beckett. It was a year of blessing and challenge.

This past year we celebrated our 60<sup>th</sup> year as a congregation. We enjoyed a wonderful worship service on October 1, World Communion Sunday, led by former pastors and me too. In addition we enjoyed greetings within the worship service from former pastors and associate pastors who could not be present, but sent messages through social media. We had a great celebration as we revisited 1957, the year of Westminster's founding. It was a good day! Folks rocked out to the oldies-but-goodies tunes of yesteryear.

The 60<sup>th</sup> celebration was a culmination of the gathering and analysis of the data gained through the congregational interviews in the Appreciative Inquiry process that was launched in 2015. Our worship services during the month of September celebrated our history, our beginnings and the ingredients within our life together that have, throughout our years, contributed to the uniqueness and strength of our congregation. Our congregation has roots, a solid trunk and branches that have been nourished by the qualities that have made Westminster unique, while at the same time a strong congregation in its work and ministry in its 60 years.

During the coming year the AI Team will be seeking to connect the data to, and with, specific committees and task forces within the congregation for current and future ministry.

Personally we stayed close to home in 2017 as Gail journeyed through her chemotherapy and radiation treatments. So no special educational experiences were enjoyed by either of us, nor did we participate in any mission or traveling opportunities with folks from Westminster.

The past year was, as with the case with years previous, an intensely pastoral year. We continued with memorial services, as we offered thanks and praise for saints, who once among us, faithfully led our congregation in steadfast fashion in previous years. I appreciate the continued ministry both of the Deacon Board and our Stephen Ministers. My time has been divided between a variety of responsibilities: leading of worship and preaching; occasional opportunities for teaching specifically the Lenten Explosion Class entitled, "The Resurrection and the Apostle Paul's World View," New Member Classes, Weekly Bible Study classes; providing staff support to the Board of Deacons and the Stephen Ministers; staffing several session committees; working with and supporting staff members in the fulfillment of their responsibilities; fulfilling administrative responsibilities and duties; and seeking to provide pastoral care and support to congregational members through hospital visitation, pastoral visits and counsel.

I continued to provide service to community organizations in Salem, albeit I stepped back from some of my responsibilities for a brief time due to our family situation. I should be more

engaged this coming year in my role as a board member with Willamette Valley Hospice, and a member of Salem Kiwanis.

This past year we enjoyed welcoming new friends into the life of our congregation. Folks who have come among us have had an immediate impact on our work and ministry as they have joined the Choir, served as Church School Teachers, welcomed the opportunity to serve on committees and responded to the invitation from the Nominating Committee to serve in ordained positions.

What I am grateful for this past year:

- Personal and family support from the congregation.
- Continued willingness on the part of the congregation to launch and support current and new opportunities for ministry such as providing support for the Refugee Suppers in Boulder Hall. We might consider how to build on such opportunities in 2018 and beyond.
- Participation and support of members of the congregation in a variety of opportunities for ministry such as specific session committees, the Board of Deacons, IHN, Stephen Ministry, Church School etc. I am continually grateful for the sacrifice of time and energy folks offer to keep our congregation moving ahead in a steadfast fashion. I am grateful and thankful to and for each and every one of you.

As we look ahead to 2018 and into the future we have distinct challenges. In some respects the challenges we face were the same we faced last year and most likely will continue to face into the future.

**Outreach.** The data from the Appreciative Inquiry process indicated that one of the key ingredients to our life together and one of our strengths is the welcome folks experience when they come among us. We cannot get complacent in our reaching out to folks when they visit Westminster for the first time. Were they greeted at the door? Did we extend the hand of friendship to them in a genuine fashion, or did we ignore them as we became preoccupied with those folks with whom we were already comfortable and familiar? Did we follow up their visit with a connection either through email, correspondence or personal visitation following their visit at Westminster? Did we communicate with them each in a timely fashion? Did we provide them with all the necessary information they needed in order to become familiar with our ministry in all its variety? And if they visited once, did we assure that when they returned for a second visit that we welcomed them with enthusiasm and recognition?

One of the ingredients to our outreach to folks is assuring that our social media is up to date through our Web Page and design along with Facebook. One of the first connections folks make with a congregation is through social media. That being the case we need to assure the message we project to the world outside the congregation is as professional and up to date as possible.

**Financial.** We recognize that financial support for Westminster has decreased in the past several years. With this decrease there will be consequences with respect to building repair

and upkeep; continued development of our ministry now and in the future; and financial support for staffing now and in the future.

**Mortgage.** Continued financial support for the paying down the mortgage on Boulder Hall. Progress has been made toward the pay down, but we must as we are able, continue to be steadfast in reducing the principal on the loan.

**People contribution.** Stewardship is not only about money or the continued setting aside of our financial resources for the work that God seeks to accomplish in us, through us and others too as a result of our financial support. Stewardship also is people offering themselves in specific service. It is people power. Sometimes I think we underestimate the variety of countless ways in which we can and do serve God through the congregation. Without folks continuing to choose to make Westminster and service to it a priority, the congregation will not be all it can be in its mission.

**Seeking to create new and fresh means of doing the work of the ministry.** Our model for how we go about being the church is in need of updating. We are in need of a systemic change. As I said last year we need to consider if our structure facilitates or hinders how we go about doing the work and ministry of the congregation.

In closing, I want to thank the staff for their service to the congregation as well as their support to and for me. It is appreciated. We bid farewell to Jo Jablo who retired. We were grateful for her contribution to our congregation. Upon her retirement we welcomed Jean Severson to our staff as our new Office Manager. We look forward to her future contribution to Westminster and staff.

Yours in Christ's service,

Rev. John R. Moody

## DIRECTOR OF CHRISTIAN EDUCATION 2017 ANNUAL REPORT

This past year we have continued to offer three children's Sunday morning classes: our Preschool class, our Kindergarten - 2<sup>nd</sup> grade class and our 3<sup>rd</sup> - 5<sup>th</sup> grade class. Because we use the rotation model for our two elementary classes, it takes more teachers than one would expect to keep our program going. Did you know that it takes 26 adults to make our three Sunday morning classes possible? Thanks to all our leaders and helpers who give of their time and talents so we can provide Sunday School for the preschool and elementary children at our church.

This year we continued our 4 year-old through 2<sup>nd</sup> grade Children's Choir under the leadership of Rie Tanabe. Our younger choir sang at the 5:00 service on Christmas Eve. Our 3<sup>rd</sup>-5<sup>th</sup> grade Children's Choir has also continued under the leadership of Terri Crall and has grown this fall. Their new name is NewSong. NewSong, which combines hand chimes with singing, sang and rang on December 10<sup>th</sup> and during our annual Christmas Pageant. Thanks to Rie and Terri for their wonderful leadership and their willingness to share their musical talents with our children.

This summer we continued The Prayground during our 9:45 worship service. The Prayground is a way to include our elementary children in our 9:45 worship service while at the same time providing opportunities for them to engage more in the worship service. Once again it continued to be successful and we had children present each Sunday of the summer.

In October on Children's Sabbath we continued our Prayground concept by including our elementary children in the 9:45 worship service again with special activities to engage them in the theme of the service. Both tables were full, with 18 children participating in the Prayground and others present throughout the sanctuary. Mylah Clowser read scripture at the 9:45 service and Peter Crall was the worship assistant at 11:00. We presented Bibles to 10 3<sup>rd</sup> and 4<sup>th</sup> graders during the 9:45 service. We once again handed out names of children and youth for congregation members and friends to pray for throughout the year.

The children also participated in our 60<sup>th</sup> Anniversary Celebration on Oct. 1<sup>st</sup>. They were once again present in worship and participated in special children's activities following the service.

As always, we offered a week-long Vacation Bible School in June. This year our theme was **Maker Fun Factory** and it was very well received by the children who participated. We had a great group of volunteers who helped to make the week happen plus, as always, we had fantastic decorations. A fun week was had by all! Thank you to everyone involved!

During Lent we offered our Sunday Evening **Lenten Explosion**. This year we had two adult offerings: *The Resurrection and Paul's Worldview* led by John Moody and *The Songs We Sing: The Stories and History of Our Songs* led by Linda McCreery. We also provided activities for children.

Due to the busyness of the church in October we did not offer **Fall Frenzy** in 2017. Our Sunday evening program will be back in March 2018 with our Lenten Explosion.

The Adult Education Committee sponsored a number of SOAR (Sunday Opportunity for Adult Renewal) classes on Sunday mornings at both 9:45 and 11:00. We named October Reformation month for Adult Education because 2017 was the 500<sup>th</sup> anniversary of the Reformation. We offered two SOARs in October on the Reformation theme and provided Reformation links on the church website. More SOARs are being planned for 2018. We offer a SOAR approximately once a month on either the 2<sup>nd</sup> or 4<sup>th</sup> Sunday from September through May.

In January the Adult Education Committee offered a second annual Saturday experience for adults. Our theme was "Focusing on God Through Prayer." This event focused on different ways to pray to God. We offered opportunities to Pray with Your Body, to Pray in Color, to Pray the Psalms, Taize and to walk the labyrinth. The event was again well received. Mark your calendars for our 2018 event which will be held on Saturday, February 24<sup>th</sup>.

Our Family Ministry Committee has continued their tradition of recognizing milestones throughout the year and offering Parents' Night Out for church families and a few families from Salem Heights Elementary. They also sponsored our Annual Easter Egg Hunt and sent out notes of encouragement to college students and other young adults two times during the year.

Children's Ministries once again sponsored our annual Advent Craft Event in November. Thanks to everyone who volunteered in some way to help make it a fun and positive experience. We had a great turnout and it looked like a good time was had by all. We closed out the year on December 17<sup>th</sup> with our Annual Children's Christmas Pageant, a fun and meaningful experience for our children and our congregation. Thanks to everyone who helped make our Pageant so meaningful.

As I look ahead to 2018, I am most hopeful that we will be able to continue to meet the needs of our programs and activities for both children and adults. As always it takes many volunteers to help make our educational ministry at Westminster happen. I am hopeful that people will continue to rise up and be involved so we can continue our ministry to children, adults and families.

Gail Moody

## MUSIC DIRECTOR 2017 ANNUAL REPORT

As in past years, we are very fortunate at Westminster to have wonderful volunteer musicians who give so much to the congregation's worship and to each other.

For the **9:45 service, the Praise Team**, including the sound and video support, led by **Ariana Recher**, practice weekly. They lead the congregation in **all** the music of the hour, with their voices, guitars, percussion, keyboard, ukulele, and other instruments, in sung prayer and praise, as well preparing their own special music. The team provides thoughtful, worshipful music leadership for the 9:45 service year round.

**Alex Irwin and Mike Friday**, as the staff audio/video techs, and **Steve Tillotson**, leading the team of volunteer "techies", enable Westminster's services, in sight and sound, to be worshipful in ways that our grandparents could not have imagined.

At the **8:15 and 11:00 Traditional/Blended services**, the **Chancel Choir** and the **Westminster Chimes Handbell Choir** provide music faithfully, singing and playing weekly or monthly ten months of the year. The **Bells**, known to each other (and other bell ringers around the world) as "ding-a-lings", have been very flexible this past year as the number of ringers has changed from 12 to 10 to 11 back to 10, and soon to be 9. If you have played bells before, can read music, have strong rhythmic skills, and are interested in joining the bell choir, please see me!

The **Chancel Choir**, rehearsing at 7 p.m. on Thursdays, is *very* flexible, singing at the 8:15 service on the 2<sup>nd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> Sundays, and at 11:00 the 1<sup>st</sup> and 3<sup>rd</sup>. The choir includes those who sing only at 8:15 *or* 11:00; for one Sunday, for a season, for a year, or forever, and welcomes new singers any time. Dr. Jeffrey Larkin was guest clinician at the October choir retreat for a second year, giving us "a voice lesson", as one choir member commented, teaching us new techniques and imaginative ways to connect breath to sound. Our Christmas cantata was "O Holy Night", with new and familiar carols, accompanied by string quartet, and Ariana on piano.

A new opportunity in arose 2017 when members of the choir sang hymns for and with a church member in memory care at Capital Manor this past year, and we plan to do so again soon.

The **Children's Choir** (pre-K-2<sup>nd</sup> grade), led by **Rie Tanabe**, and **NewSong**, (3<sup>rd</sup>-5<sup>th</sup> grade, who ring hand-chimes *while* singing), led by **Terri Crall**, rehearse 2 or 3 times a month. Both choirs shared their songs with the congregation during Advent. Both directors are doing a wonderful job.

Early in December the **Youth Orchestra**, consisting of 6 mid- and sr. high school instrumentalists, led the 9:45 service folks in singing carols. Carving out rehearsal time during their busy lives was a major accomplishment, and we are all grateful.

**Special Music**, meaning music provided not by the regular choirs or praise team, has always been an important part of Westminster's music ministry. In 2017, 40+ singers and

instrumentalists of all ages, from within and outside our congregation, shared their talents and gifts with solos, duets, or larger ensembles throughout the year.

**Westminster's pianists/organists Ariana Recher and Kathleen Knauss** serve the congregation, Kathleen once each month at the 8:15 and 11:00 hours, and Ariana all the rest of the time. **Bev Mayhew** also subs when the others cannot make it. Members of the Praise Team step in to lead the group at 9:45 when Ariana is not available. Westminster is, and always has been, extraordinarily fortunate with the talented and flexible musicians who lead worship from the keys.

Our **Worship Committee**, imaginatively led by **Carol Richmond**, continued to provide support and encouragement to the folks working in all things musical at WPC. Thank you!

Thanks to anonymous donors and memorial funds, some of our music equipment received major updates. In March the **Schimmel piano** in the sanctuary was given a major overhaul, with parts replaced or repaired, and the action regulated. During the summer, most of our 30+ year old **handbells** were shipped back to the factory in Pennsylvania for refurbishing, retuning, and a general checkup. We are set for the next 20-30 years of music!

Weekly I am inspired and grateful for the music and laughter, and care and support Westminster's faithful music volunteers share with each other, with me, and with the congregation.

Linda McCreery, Music Director

## **YOUTH PROGRAM 2017 Annual Report**

A culture of volunteerism and service. A community of Christ's love.

As I enter the second half of my 9th year at Westminster, I want to highlight some of our adventures from 2017:

**1. Bicentennial Park Disc Golf Installation and Christmas In July.** 16 youth and 4 leaders as well as a handful of church members traveled to Reedsport, Oregon for 4 days of service. We spent a week in July installing a 9-hole disc golf course in Bicentennial Park. We also installed over 2 miles of new trails in this back wood park in the city. This project was made possible by donated funds and grants totaling over \$9,000. Zero of these funds came from the Westminster Community. We offset the cost of food and activities for students through Youth Mission Trip Funds generously donated by Westminster members and friends. We also spent Saturday volunteering to work on the homes of local low-income residents as a part of the Christmas In July initiative. This was the 6<sup>th</sup> trip our students have made to Reedsport to partner with the city and area churches on projects.

**2. New Orleans Mission Trip.** 8 students and 4 leaders traveled to New Orleans with six members of the youth group of First Presbyterian Church La Grande to volunteer with Project Homecoming and SBP. We worked on a home on Marks Street, near Metairie, New Orleans. Our students spent the week mudding and sanding six rooms in a shotgun style home for a woman who lost her house in Hurricane Katrina 12 years ago. The family of Ms. Delores was so grateful to have their mother moved back into their home in time for Christmas. Ms. Delores is 88 years old and a lifelong resident of New Orleans. During our stay in New Orleans we discussed the Sermon on the Mount and its content relative to our work and lives. We explored the entire city of New Orleans, got lost a few times, and ate incredible food. We are so grateful to the congregation for their continued financial support of Youth Missions!

**3. CITY CAMP.** We did something different this year and partnered with Learning and Serving Together in Portland, Oregon for City Camp. Six churches joined together to serve nonprofit agencies within the city including the Oregon Food Bank, Friends of the Carpenter, Blanchet House, and the Oregon Food Bank Community Gardens. Our students explored the theme of Seeking Justice during the week. Westminster had 13 mid high students and 5 high school resource staff participate in camp. We enjoyed our time in downtown Portland, but we are in the works of planning a combined middle school and high school city camp program for summer 2018 with Our Saviors Lutheran and La Grande First Presbyterian Churches.

**4. Hurricane Harvey Mission Trip.** WOW. I can't even begin to explain how awesome it is that we were able to make this trip happen in 2017. It is only a testament to the faithfulness and generosity of Westminster! The youth were already in conversations about doing a trip during Christmas Break. Initially we thought it would be local, but when the series of hurricanes struck this summer, we knew we would be headed to Texas. Through some quick organizing and scheduling, 10 high school students and 4 adults stepped up to

travel to Beaumont, Texas during Christmas Break. We are looking forward to serving with St. Andrew's Presbyterian Church doing insulation, wood board, and gutting of damaged homes.

Aside from these four major events, we had regular youth group on Sunday mornings and evenings for students in grades 6-12. We average between 17 and 20 students per week in youth groups and have about 60 students on the extended roster who are active. We continue to maintain relationships with our students who have graduated and have incorporated many of them as volunteers on mission trips, at city camp, and in weekly youth group. We hope to provide them with a church home well into adulthood. My volunteer staff is dedicated and committed to supporting and loving our students. We prayerfully invest in them in the short and long term.

Our congregation is undoubtedly supportive of the youth ministry at Westminster. This remains evident in the attendance of our annual Mission Dinner, donations to our mission programs, and continual funding of ongoing programs. The congregation is a blessing to our youth and has helped us make a name for ourselves in the community.

Our youth groups continue to have a strong presence in Presbytery-wide events. In February, 15 of our middle school students attended a Winter Retreat on Mt. Hood and we worked together with our Youth Team to create City Camp this year. I believe that these events play a helpful part in supporting what we are already doing on a weekly basis with our youth groups.

I am always seeking new volunteers to be added to the team. We seek to add parents of youth to our youth committee, which meets one Thursday a month at Thompson's McMenamins on Liberty. We also rely heavily on a rotation of volunteers who attend middle or high school youth group once a month. Any interested individuals should contact Vik for more information. I cannot stress enough how important and valued our volunteers are and we could not do what we do without them! Thank you for all your investment, prayer and support. I am honored to serve our rambunctious and evolving youth group!

Peace of Christ to You All,  
Vik Schaaf  
Youth Director

Find us online: [www.westpresyouth.blogspot.com](http://www.westpresyouth.blogspot.com)

**WESTMINSTER PRESBYTERIAN CHURCH SALEM, OREGON  
FINAL 2018 BUDGET APPROVED 1/17/2018**

**2018 Final Budget**

<b>BUDGETED INCOME</b>		<b>2017 APPROVED</b>	<b>2018 BUDGET</b>	<b>NOTE REF.</b>	<b>Change 2017 to 2018</b>
400101	CURRENT PLEDGES	\$510,000	\$500,000	1	-2.0%
400201	IDENTIFIABLE LOOSE OFFERING	53,500	50,000		-6.5%
400301	LOOSE OFFERING	5,000	5,000		0.0%
400401	PRIOR YEAR PLEDGES	200	300		50.0%
401001	PRIOR YEAR CASH CARRYOVER	55,000	50,000		-9.1%
401101	PRESCHOOL REIMBURSEMENT	4,500	4,545		1.0%
401601	PER CAPITA PLEDGES	9,000	8,800		-2.2%
401801	INTEREST/DIVIDEND INCOME	1,500	1,000		-33.3%
402001	VACATION BIBLE SCHOOL	500	310		-38.0%
402101	FACILITY USAGE	2,000	1,500		-25.0%
405001	MISCELLANEOUS BUDGETED INCOME	100	2,300	2	2200.0%
406003	LAMBERT CHARITABLE FUND	5,500	5,637		2.5%
406004	EVERGREEN FUND	0	0		
<b>SUB-TOTAL OF NON-PLEDGE INCOME</b>		<b>\$136,800</b>	<b>\$129,392</b>		<b>-5.4%</b>
<b>TOTAL REVENUE</b>		<b>\$646,800</b>	<b>\$629,392</b>		<b>-2.7%</b>
<b>EXPENDITURES</b>		<b>2017 APPROVED</b>	<b>2018 BUDGET</b>	<b>NOTE REF.</b>	<b>% Change 2017 to 2018</b>
<b>PROGRAM SUMMARY</b>		<b>APPROVED</b>	<b>BUDGET</b>	<b>REF.</b>	<b>2018</b>
	WORSHIP AND MUSIC	\$4,885	\$4,185		-14.3%
	CHRISTIAN EDUCATION	10,925	8,803		-19.4%
	PER CAPITA ASSESSMENT	19,650	19,732		0.4%
	OFFICE EXPENSE	41,850	37,806		-9.7%
	BUILDING AND GROUNDS	86,090	76,525		-11.1%
	PERSONNEL	440,134	433,798	3	-1.4%
	DEACONS	500	500		0.0%
	MISSION	37,435	34,960		-6.6%
	FELLOWSHIP	1,800	1,720		-4.4%
	STEWARDSHIP	1,250	1,700		36.0%
	BUDGET CONTINGENCY	2,281	9,663		323.6%
<b>TOTAL-EXPENDITURES</b>		<b>\$646,800</b>	<b>\$629,392</b>		<b>-2.7%</b>
<b>DIFFERENCE-REVENUE AND EXPENSES</b>		<b>\$0</b>	<b>\$0</b>		

**WESTMINSTER PRESBYTERIAN CHURCH SALEM, OREGON  
FINAL 2018 BUDGET APPROVED 1/17/2018**

**WESTMINSTER PROGRAM BUDGETS**

		2017	2018	NOTE	% Change 2017 to 2018
<b>WORSHIP AND MUSIC</b>		APPROVED	BUDGET	REF.	
508001	Cleaning Robes	\$0	\$150		#DIV/0!
508101	Soloists	300	300		0.0%
508301	Musicians/Special Events	1,000	1,000		0.0%
508401	Keyboard Maintenance	860	975		13.4%
					-
508601	Organ Repair	125	0		100.0%
					-
508801	Hand Bell Maintenance	125	0		100.0%
					-
509001	Professional Dues	265	0		100.0%
509101	Worship Aids/Literature	460	460		0.0%
509201	Conference/Workshop	0	0		#DIV/0!
509301	Banners and Art	0	0		#DIV/0!
508611	Music Equipment	350	300		-14.3%
508701	Contemporary Music/Copyright	750	500		-33.3%
508201	Music	650	500		-23.1%
					-
	<b>TOTAL-WORSHIP AND MUSIC</b>	<b>\$4,885</b>	<b>\$4,185</b>		<b>14.3%</b>
		2017	2018	NOTE	% Change 2017 to 2018
<b>CHRISTIAN EDUCATION</b>		APPROVED	BUDGET	REF.	
510101	Curriculum and Teacher Training	\$1,250	\$1,247		-0.2%
510201	Supplies	\$1,500	\$1,263		-15.8%
510401	Library	\$350	\$422		20.6%
					-
510601	Teacher Training	\$50	\$0		100.0%
511001	Vacation Bible School Program	\$1,650	\$1,579		-4.3%
511101	Gift Bibles	\$125	\$125		0.0%
520101	Youth Ministry	\$1,600	\$1,420		-11.3%
530201	Adult Program	\$2,400	\$1,841		-23.3%
531101	Family Ministry	\$1,000	\$406		-59.4%
532101	Adult Sunday Night Program	\$1,000	\$500		-50.0%
					-
	<b>TOTAL-CHRISTIAN EDUCATION</b>	<b>\$10,925</b>	<b>\$8,803</b>		<b>19.4%</b>
750001	<b>PER CAPITA ASSESSMENT</b>	<b>\$19,650</b>	<b>\$19,732</b>		<b>0.4%</b>

**WESTMINSTER PRESBYTERIAN CHURCH SALEM, OREGON**  
**FINAL 2018 BUDGET APPROVED 1/17/2018**

		2017	2018	NOTE	%
<b>ADMINISTRATION</b>		APPROVED	BUDGET	REF.	Change 2017 to 2018
<b>OFFICE EXPENSE</b>					
511011	Bank Charges	\$600	\$782		30.3%
550101	Office Supplies	4,000	3,090		-22.8%
550111	Paper	2,300	1,779		-22.7%
550301	Postage	5,000	4,000		-20.0%
550401	Telephone	6,000	5,000		-16.7%
550402	Cell Phones	2,780	2,000		-28.1%
550403	Internet Access	1,320	953		-27.8%
550411	Office Equipment	700	200		-71.4%
550601	Advertising	200	100		-50.0%
550701	Copies	1,200	1,400		16.7%
550702	Machine Lease's	10,000	10,102		1.0%
550801	Computer Equipment	1,500	1,400		-6.7%
550901	Computer Maintenance	6,250	7,000		12.0%
550902	Office/equipment move	0	0		0.0%
	<b>TOTAL OFFICE EXPENSE</b>	<b>\$41,850</b>	<b>\$37,806</b>		<b>-9.7%</b>
<b>BUILDINGS AND GROUNDS</b>					
553601	Alarm Monitoring	\$5,400	\$4,800		-11.1%
553801	Maintenance and Repair	14,660	9,000		-38.6%
553901	Custodial Supplies	3,388	2,200		-35.1%
554001	Electricity	10,000	10,500		5.0%
554101	Gas	5,700	7,000		22.8%
554201	Water and Sewer	6,000	7,350		22.5%
554301	Garbage	1,400	1,525		8.9%
554401	Property Taxes	204	200		-2.0%
554501	Insurance/Buildings	11,500	11,600		0.9%
554601	Grounds keeping	12,122	12,000		-1.0%
554701	Equipment Repair	1,030	250		-75.7%
554801	Building Repair Fund	10,450	8,000		-23.4%
554901	Building Equipment	3,000	800		-73.3%
554921	Van Expenses	1,236	1,300		5.2%
	<b>TOTAL-BUILDINGS AND GROUNDS</b>	<b>\$86,090</b>	<b>\$76,525</b>		<b>-11.1%</b>

**WESTMINSTER PRESBYTERIAN CHURCH SALEM, OREGON**  
**FINAL 2018 BUDGET APPROVED 1/17/2018**

		2017	2018	NOTE	%
		APPROVED	BUDGET	REF.	Change 2017 to 2018
<b>PERSONNEL</b>					
555101	Pastor's Salary	\$51,331	\$52,358		2.0%
555201	Pastor's Housing Allowance	34,695	35,389		2.0%
555301	Pastor's Professional Expenses	3,500	3,500		0.0%
555401	Pastor's Pension/Medical	28,020	28,580		2.0%
555411	Pastor's Dental Coverage	1,383	1,764		27.5%
555421	Pastor's Athletic Club Membership	600	600		0.0%
555501	Pastor's Continuing Education	2,500	1,500		-40.0%
556101	Guest Preachers	3,000	2,000		-33.3%
556201	Organist 1	15,671	15,984		2.0%
556202	Organist 2	2,081	1,550		-25.5%
556211	Guest Organists	1,200	500		-58.3%
556301	Music Director	27,554	28,105		2.0%
556501	Simple IRA	5,600	5,700		1.8%
556601	Accounting Services	14,000	14,000		0.0%
556701	Facility Manager	37,412	38,160		2.0%
556801	Youth Ministry Coordinator	35,761	36,476		2.0%
556811	Youth Ministry Coordinator Expense Fund	1,600	1,600		0.0%
556812	Youth Ministry Coordinator Continuing Ed	1,370	1,000		-27.0%
556901	Office Manager/Assist to Pastor	37,142	34,000		-8.5%
556902	Paid Office Helpers	0	2,000		#DIV/0!
557001	Child Care Wages	4,405	4,100		-6.9%
557201	Health Insurance	18,000	11,378		-36.8%
557301	FICA	20,000	17,911		-10.4%
557401	Unemployment Tax	8,500	8,670		2.0%
557501	Worker's Compensation Insurance	1,200	4,293		257.8%
557701	Pay Advances	0	0		0.0%
557901	Christian Education Coordinator	54,186	55,270		2.0%
557911	Christian Education Professional Expenses	1,000	1,000		0.0%
557912	Christian Education Coordinator Continuing Ed.	2,000	1,000		-50.0%
558501	Parrish Associate	0	0		#DIV/0!
558511	Parrish Associate Expense Fund	0	0		0.0%
558601	Job Search Expense	300	300		0.0%
558611	Personnel Contingency	0	1,800		0.0%
558621	Contemporary Worship/AV Tech	8,000	7,510		-6.1%
558622	Contemporary Instrumentalist/Vocalist	8,000	5,500		-31.3%
558701	Payroll Services	3,600	3,600		0.0%
558702	Background Search/Child Protection	500	300		-40.0%
558801	Financial Secretary	5,623	5,735		2.0%
558802	Continuing Ed for Other Staff	400	400		0.0%
558803	Professional Dues - Music Director	0	265		#DIV/0!
	<b>TOTAL-PERSONNEL</b>	<b>\$440,134</b>	<b>\$433,798</b>		-1.4%

**WESTMINSTER PRESBYTERIAN CHURCH SALEM, OREGON  
FINAL 2018 BUDGET APPROVED 1/17/2018**

		2017	2018	NOTE	%
	<b>OUTREACH</b>	APPROVED	BUDGET	REF.	Change 2017 to 2018
620001	<b>DEACONS</b>	<b>\$500</b>	<b>\$500</b>		0.0%
	<b>MISSION</b>				
551201	Boy Scout Troop 108 Support	\$250	\$250		0.0%
619001	Local Mission	\$10,000	\$8,500		-15.0%
619011	Interfaith Hospitality Network	0	0		
619201	Unified Mission	24,510	23,760		-3.1%
619301	Senior Citizen Luncheon	450	400		-11.1%
619601	Mission Study Material	0	0		#DIV/0!
619901	Miscellaneous Mission Expenses	250	250		0.0%
640001	Outreach	475	300		-36.8%
640021	Neighborhood BBQ	0	0		
640022	Stephen Ministry	1,500	1,500		0.0%
	<b>TOTAL-MISSION</b>	<b>\$37,435</b>	<b>\$34,960</b>		-6.6%
	<b>CHRISTIAN NURTURE</b>				
	<b>FELLOWSHIP</b>				
732301	General Fellowship	\$1,000	\$800		-20.0%
619641	Coffee Fund	800	920		15.0%
	<b>TOTAL-FELLOWSHIP</b>	<b>\$1,800</b>	<b>\$1,720</b>		-4.4%
	<b>STEWARDSHIP</b>				
732901	General Stewardship	\$1,150	\$1,600		39.1%
732902	Memorials and Endowment	\$100	\$100		0.0%
	<b>TOTAL STEWARDSHIP</b>	<b>\$1,250</b>	<b>\$1,700</b>		36.0%
742101	<b>BUDGET CONTINGENCY</b>	<b>\$2,281</b>	<b>\$9,663</b>		323.6%
	<b>GRAND TOTAL-ALL PROGRAMS</b>	<b>\$646,800</b>	<b>\$629,392</b>		-2.7%

**NOTES**

This budget represents a 2.7% decrease from 2017

- 1/ Anticipated pledges slightly below 2017
- 2/ Transfer Austin memorial interest to budget
- 3/ Includes 2% salary increase

**Statement of Financial Position - All Funds**

As of: Dec 31st 2017 | Includes Open Transactions

**Assets**

## Current Assets

## Cash and Checking

102001 Checking, Operations	167,098.90
102015 Synod Cash Investment Demand	105,835.75
104001 Petty Cash	300.00
902001 Building Fd - Pioneer Trust Bk MMA	18,809.63
902004 Building Fd - Debt Reduction Demand	44,771.73

Total Cash and Checking	336,816.01
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## Investments

106101 Pres.Found.-Perm.Fund	14,660.91
106102 Pres.Found.-Iris & Norman Austin	25,668.12
106201 New Covenant - Weems	13,789.65
106301 New Covenant - Jean Allen	19,540.01

Total Investments	73,658.69
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Total Current Assets	410,474.70
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## Fixed Assets

## Buildings/Land

150101 Land	182,476.00
151101 Buildings	2,674,130.00

Total Buildings/Land	2,856,606.00
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## Equipment

152001 Equipment	315,715.00
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Total Equipment	315,715.00
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Total Fixed Assets	3,172,321.00
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**Total Assets****\$ 3,582,795.70****Liabilities & Net Assets**

## Liabilities

## Current Liabilities

201202 Suspense	6,363.21
Advance Pledges	
200101 Advance Pledges	9,669.99
200111 Advance Per Capita	2,200.00

Total Advance Pledges	11,869.99
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Total Current Liabilities	18,233.20
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## Long Term Liabilities

902201 Building Mortgage Payable	626,128.76
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Total Long Term Liabilities	626,128.76
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## Fund Principal

002900 Fund Principal-Building	(626,128.76)
002930 Investment - Fixed Assets	3,140,321.00

Total Fund Principal	2,514,192.24
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Total Liabilities	3,158,554.20
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## Net Assets

002800 Fund Principal-Operations	122,944.50
002940 Building Campaign	(2,500.00)

## Missions

427401 Children's Offering	90.85
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438401 Food Bank	500.00
438701 Disaster Relief	500.00
827404 Peacemaking	20.00
<b>Total Missions</b>	<b>1,110.85</b>
<b>Youth Funds</b>	
427601 Youth Mission Trip	7,841.70
803806 City Camp	2,444.09
823805 Camp Scholarships	2,108.20
<b>Total Youth Funds</b>	<b>12,393.99</b>
<b>Building and Grounds</b>	
803604 Building Reserve Fund	44,396.20
804102 Building Memorials	7,667.03
804103 Memorial Bricks	1,695.00
<b>Total Building and Grounds</b>	<b>53,758.23</b>
<b>Miscellaneous</b>	
805004 Men of Westminster	42.00
806004 Women's Retreat	205.58
807000 Pastor - Cont Ed	7,500.00
807001 Dir of Christian Ed - Cont Ed	6,027.00
807002 Banners and Art Reserve	291.03
807003 Coffee Fund Reserve	75.00
807007 Library	255.92
807008 Stephen Ministry	1,749.20
807009 Youth Ministry Coord. Ed.	1,500.00
807010 Stewardship Online Pledging	268.00
808001 Personnel Reserve	11,306.72
808004 Deacon's Receipt/Disbursement	3,175.75
808005 Deacon's Community Outreach	1,300.58
822704 Choir Robes	590.00
822705 Bells	81.57
843904 Art Fair Receipt/Disbursement	10,771.26
<b>Total Miscellaneous</b>	<b>45,139.61</b>
<b>General Undesignated</b>	
825105 VonSchimmelman Transportation Fund	2,710.00
825804 Iris & Norman Austin Perm Fund Int.	2,349.75
828704 General Memorials	12,267.45
<b>Total General Undesignated</b>	<b>17,327.20</b>
<b>Non-Budgeted Income</b>	
450101 Peace/Global Witness	898.00
450201 One Great Hour of Sharing	525.00
450301 Christmas Joy	4,005.00
450401 Mission Market	835.50
<b>Total Non-Budgeted Income</b>	<b>6,263.50</b>
<b>Education/Children</b>	
822304 Jean Allen Memorial	23,614.66
822501 Carol Weems Memorial	13,789.65
825604 Blessing Proctor Memorial	2,768.59
825704 Fields Memorial	500.00
<b>Total Education/Children</b>	<b>40,672.90</b>
<b>Building Campaign</b>	
<b>Receipts</b>	
902401 Building Fd Contributions - Pledgs	1,302,202.14
902402 Nonpledge contributions	55,707.69
902411 Building Fd Pledge Advance 2012	73,074.49
902421 Gain/Loss on Stock Sales	374.09
902422 Unrealized Gain/Loss on Securities	457.06
902423 Interest/Dividend Income	7,909.58

902491 Loan Proceeds	1,110,080.00
902492 Beginning Cash Carryover	28,697.22
<b>Total Receipts</b>	<b>2,578,502.27</b>
<b>Expenses</b>	
902501 Professional Services	(160,011.37)
902511 Building Construction	(1,356,227.80)
902521 Permits and Fees	(34,310.85)
902531 Inspections/testing	(16,524.60)
902541 Other Project Related Costs	(27,131.42)
902571 Building Campaign Expense	(3,466.22)
902581 Loan Fees, Interest & Principal	(876,640.36)
902582 Appliances/Furnishings	(19,724.96)
<b>Total Expenses</b>	<b>(2,494,037.58)</b>
<b>Total Building Campaign</b>	<b>84,464.69</b>
<b>Endowment</b>	
803201 Foundation Reserve - Perm Fund	15,101.11
803301 Iris & Norman Austin	28,304.92
<b>Total Endowment</b>	<b>43,406.03</b>
<b>Total Net Assets</b>	<b>424,981.50</b>
<b>Total Liabilities &amp; Net Assets</b>	<b>\$ 3,583,535.70</b>
<b>Out of Balance</b>	<b>(\$ 740.00)</b>

**Statement of Activities - Monthly Report**

Date Range: Dec 1st 2017 - Dec 31st 2017

Accounts	Actual (This Period)	Actual (This Year to Date)	Annual Budget Remaining (This Year)	Annual Budget % Used (This Year)
<b>Revenues</b>				
Budgeted Income				
Offering Income				
400101 Current Pledges	61,525.66	545,287.92	(35,287.92)	106.92 %
400201 Identifiable Loose Off.	3,002.00	37,929.27	15,570.73	70.90 %
400301 Loose Offering	947.00	5,235.00	(235.00)	104.70 %
400401 Prior Year Pledges	0.00	370.00	(170.00)	185.00 %
401001 Prior Year Cash Carryover	4,583.33	54,999.98	0.02	100.00 %
Total Offering Income	70,057.99	643,822.17	(20,122.17)	103.23 %
Other Budgeted Income				
401101 Preschool Reimbursement	500.00	4,365.00	135.00	97.00 %
401601 Per Capita	544.21	7,625.24	1,374.76	84.72 %
401801 Interest/Dividend Income	91.06	1,085.51	414.49	72.37 %
402001 Vacation Bible School(1)	0.00	310.00	190.00	62.00 %
402101 Facility Usage, net	40.00	3,190.00	(1,190.00)	159.50 %
405001 Misc. Budgeted Income	0.00	0.00	100.00	0.00 %
406003 Lambert Charitable Fund	0.00	11,140.40	(5,640.40)	202.55 %
Total Other Budgeted Income	1,175.27	27,716.15	(4,616.15)	119.98 %
Total Budgeted Income	71,233.26	671,538.32	(24,738.32)	103.82 %
Non-Budgeted Income				
450601 Life Paxes	(65.00)	1,173.00	(1,173.00)	0.00 %
Total Non-Budgeted Income	(65.00)	1,173.00	(1,173.00)	0.00 %
<b>Total Revenues</b>	<b>\$ 71,168.26</b>	<b>\$ 672,711.32</b>	<b>(\$ 25,911.32)</b>	<b>104.01 %</b>
<b>Expenses</b>				
Worship and Music				
508101 Soloists	50.00	320.00	(20.00)	106.67 %
508201 Music	(100.00)	347.81	302.19	53.51 %
508301 Musicians/Special Events	0.00	1,000.00	0.00	100.00 %
508401 Keyboard Maintenance	245.00	580.00	280.00	67.44 %
508601 Organ Repair	0.00	(35.00)	160.00	(28.00) %
508611 Music Equipment	24.95	304.45	45.55	86.99 %

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Accounts	Actual (This Period)	Actual (This Year to Date)	Annual Budget Remaining (This Year)	Annual Budget % Used (This Year)
508701 Blended Music/Copyright	0.00	925.00	(175.00)	123.33 %
508801 Handbell Maintenance	(68.43)	324.78	(199.78)	259.82 %
509001 Professional Dues	0.00	100.00	165.00	37.74 %
509101 Worship Aids/Literature	18.28	385.80	74.20	83.87 %
Total Worship and Music	169.80	4,252.84	632.16	87.06 %
Christian Education				
510101 Curriculum	360.87	1,099.10	150.90	87.93 %
510201 Supplies	567.92	1,210.70	289.30	80.71 %
510401 Library	0.00	312.15	37.85	89.19 %
510601 Teacher Training	0.00	0.00	50.00	0.00 %
511001 Vacation Bible School	0.00	1,596.88	53.12	96.78 %
511101 Gift Bibles	0.00	125.00	0.00	100.00 %
520101 Youth Program	90.43	1,135.08	464.92	70.94 %
530101 Adult Program	224.99	1,246.21	1,153.79	51.93 %
531101 Family Ministry	0.00	155.95	844.05	15.60 %
532101 Adult Sunday Night Program	0.00	(189.23)	1,189.23	(18.92)%
Total Christian Education	1,244.21	6,691.84	4,233.16	61.25 %
Per Capita				
750001 Per Capita Assessment	0.00	19,424.00	226.00	98.85 %
Total Per Capita	0.00	19,424.00	226.00	98.85 %
Administration				
Office Expense				
511011 Bank Charges	70.00	671.48	(71.48)	111.91 %
550101 Office Supplies	62.38	3,234.79	765.21	80.87 %
550111 Paper Stock	184.90	1,695.72	604.28	73.73 %
550301 Postage	500.00	4,000.00	1,000.00	80.00 %
550401 Telephone	522.71	6,927.83	(927.83)	115.46 %
550402 Cell Phones	132.44	2,050.18	729.82	73.75 %
550403 Internet Access	124.90	954.35	365.65	72.30 %
550411 Office Equipment	0.00	0.00	700.00	0.00 %
550601 Advertising	0.00	50.00	150.00	25.00 %
550701 Copies Made	113.27	1,361.49	(161.49)	113.46 %
550702 Leases - Office Equip.	766.18	10,088.39	(88.39)	100.88 %
550801 Computer Equipment/Software	380.00	1,385.86	114.14	92.39 %
550901 Computer Maintenance	359.50	6,911.88	(661.88)	110.59 %
Total Office Expense	3,216.28	39,331.97	2,518.03	93.98 %
Building and Grounds				
553601 Alarm Monitoring	483.32	4,749.53	650.47	87.95 %

Accounts	Actual (This Period)	Actual (This Year to Date)	Annual Budget Remaining (This Year)	Annual Budget % Used (This Year)
553801 Maintenance & Repair	193.20	7,876.81	6,783.19	53.73 %
553901 Custodial Supplies	482.25	2,168.46	1,219.54	64.00 %
554001 Electricity	803.99	10,376.49	(376.49)	103.76 %
554101 Gas	923.08	7,033.69	(1,333.69)	123.40 %
554201 Water and Sewer	651.78	7,309.15	(1,309.15)	121.82 %
554301 Garbage	126.20	1,527.40	(127.40)	109.10 %
554401 Property Taxes	0.00	172.51	31.49	84.56 %
554501 Insurance/Buildings	0.00	8,718.44	2,781.56	75.81 %
554601 Groundskeeping	2,295.00	11,928.05	193.95	98.40 %
554701 Equipment Repair	0.00	129.98	900.02	12.62 %
554801 Van Expense	0.00	1,098.75	137.25	88.90 %
554901 Building Repair Fund	669.38	6,669.83	3,780.17	63.83 %
554911 Building Equipment	0.00	512.00	2,488.00	17.07 %
<b>Total Building and Grounds</b>	<b>6,628.20</b>	<b>70,271.09</b>	<b>15,818.91</b>	<b>81.63 %</b>
<b>Personnel</b>				
555101 Pastor's Salary	4,278.00	51,336.00	(5.00)	100.01 %
555201 Pastor's House Allowance	2,892.00	34,704.00	(9.00)	100.03 %
555301 Pastor's Expense Fund	303.79	2,005.92	1,494.08	57.31 %
555401 Pastor's Pension & Medical	3,349.69	29,241.48	(1,221.48)	104.36 %
555411 Pastor's Dental	155.00	1,780.00	(397.00)	128.71 %
555421 Pastor's C'Hse Membership	0.00	600.00	0.00	100.00 %
555501 Pastor - Cont Ed	0.00	99.00	2,401.00	3.96 %
556101 Guest Preachers	250.00	1,600.00	1,400.00	53.33 %
556201 Organist 1	1,231.00	14,772.00	899.00	94.26 %
556202 Organist 2	126.00	1,260.00	821.00	60.55 %
556211 Guest Organist	0.00	250.00	950.00	20.83 %
556301 Music Director	2,297.00	27,564.00	(10.00)	100.04 %
556402 Financial Secretary	531.00	5,107.50	(5,107.50)	0.00 %
556501 Simple IRA	587.37	5,869.68	(269.68)	104.82 %
556601 Accounting Services	1,100.00	13,310.00	690.00	95.07 %
556701 Facility Manager	3,118.00	37,416.00	(4.00)	100.01 %
556801 Youth Ministry Coord.	2,980.00	35,760.00	1.00	100.00 %
556811 Youth Ministry Exp. Fund	46.21	730.61	869.39	45.66 %
556812 Youth Ministry Coord. Education	0.00	0.00	1,370.00	0.00 %
556901 Office Manager	9,152.20	43,197.20	(6,055.20)	116.30 %
557001 Childcare Wages	499.20	4,076.80	328.20	92.55 %
557201 Health Insurance Premiums	(607.63)	17,692.61	307.39	98.29 %
557301 FICA	1,960.84	18,073.91	1,926.09	90.37 %
557401 Unemployment Taxes	545.27	7,436.44	1,063.56	87.49 %

Accounts	Actual (This Period)	Actual (This Year to Date)	Annual Budget Remaining (This Year)	Annual Budget % Used (This Year)
557501 Workmen's Comp. Insurance	634.41	4,875.31	(3,675.31)	406.28 %
557901 Christian Education Coord	4,517.00	54,204.00	(18.00)	100.03 %
557911 Christian Ed. Exp. Fund	27.68	227.01	772.99	22.70 %
557912 Christian Ed Continuing Ed	0.00	0.00	2,000.00	0.00 %
558601 Job Search Expense	0.00	99.00	201.00	33.00 %
558621 Worship AV Tech Support	790.00	7,746.00	254.00	96.82 %
558622 Contem. Instrumentalist/Vocalist	432.00	5,453.00	2,547.00	68.16 %
558701 Payroll Service	244.70	3,626.39	(26.39)	100.73 %
558702 Background Search	0.00	84.78	415.22	16.96 %
558801 Financial Secretary	0.00	540.00	5,083.00	9.60 %
558802 Continuing Ed for Other Staff	0.00	200.00	200.00	50.00 %
<b>Total Personnel</b>	<b>41,440.73</b>	<b>430,938.64</b>	<b>9,195.36</b>	<b>97.91 %</b>
<b>Total Administration</b>	<b>51,285.21</b>	<b>540,541.70</b>	<b>27,532.30</b>	<b>95.15 %</b>
<b>Outreach Commission</b>				
<b>Deacons</b>				
620001 Deacons	0.00	500.00	0.00	100.00 %
<b>Total Deacons</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>100.00 %</b>
<b>Missions (57B)</b>				
430201 Extra Mission Giving(1)	0.00	(380.00)	380.00	0.00 %
551201 Boy Scout #108 Support	0.00	250.00	0.00	100.00 %
619001 Local Missions	(2,847.92)	9,790.85	209.15	97.91 %
619201 Partnership Giving	12,130.00	24,260.00	250.00	98.98 %
619301 Fellowship Luncheon	102.12	152.12	297.88	33.80 %
619901 Missions Expense	0.00	200.00	50.00	80.00 %
640001 Outreach	0.00	0.00	475.00	0.00 %
640022 Stephen Ministry	0.00	89.50	1,410.50	5.97 %
<b>Total Missions (57B)</b>	<b>9,384.20</b>	<b>34,362.47</b>	<b>3,072.53</b>	<b>91.79 %</b>
<b>Total Outreach Commission</b>	<b>9,384.20</b>	<b>34,862.47</b>	<b>3,072.53</b>	<b>91.90 %</b>
<b>Christian Nurture</b>				
619641 Coffee Fund	(100.00)	728.47	71.53	91.06 %
732301 Fellowship	0.00	484.20	515.80	48.42 %
732901 Stewardship	91.76	1,274.12	(124.12)	110.79 %
732902 Memorials and Endowment	0.00	0.00	100.00	0.00 %
<b>Total Christian Nurture</b>	<b>(8.24)</b>	<b>2,486.79</b>	<b>563.21</b>	<b>81.53 %</b>
<b>Other</b>				
742101 Reserve/Contingency	0.00	0.00	2,281.00	0.00 %
<b>Total Other</b>	<b>0.00</b>	<b>0.00</b>	<b>2,281.00</b>	<b>0.00 %</b>

<b>Accounts</b>	<b>Actual (This Period)</b>	<b>Actual (This Year to Date)</b>	<b>Annual Budget Remaining (This Year)</b>	<b>Annual Budget % Used (This Year)</b>
<b>Total Expenses</b>	<b>\$ 62,075.18</b>	<b>\$ 608,259.64</b>	<b>\$ 38,540.36</b>	<b>94.04 %</b>
<b>Net Total</b>	<b>\$ 9,093.08</b>	<b>\$ 64,451.68</b>	<b>(\$ 64,451.68)</b>	<b>0.00 %</b>